



Asian  
Institute of  
Insurance

# Associateship of Life Administration and Management Programme Level 2 (Associateship of LAMP L2)



Life Administration  
And Management  
Programme (LAMP)

**PROFICIENCY LEVEL:**  
Intermediate/Proficient

## **INTAKE:**

February, June, October  
(Every Year)

## **LEARNING OPTION:**

Class-Based (Virtual) or  
Self-Study



21 Prime Skills  
8 Power Skills



**Training Programme No:**  
(Refer Programme Structure)

**PROFESSIONAL QUALIFICATION**

[www.aiiasia.org](http://www.aiiasia.org)

## OVERVIEW

The Associateship of LAMP L2 is designed for learners seeking advanced technical and operational competencies. It equips professionals with the ability to apply underwriting principles, manage complex policy administration processes, and interpret financial and statutory reporting standards in the life insurance and takaful environment.

## LEARNING OUTCOME

Graduates of Associateship of LAMP L2 will be able to:

1. Demonstrate a solid understanding of life insurance principles, governance structures, contractual obligations, and the full spectrum of life and health insurance products.
2. Apply technical and operational skills in product development, distribution, underwriting, policy service, and claims administration.
3. Communicate effectively and collaborate with diverse stakeholders in professional insurance settings.
4. Analyse legal, regulatory, and financial frameworks to support ethical and compliant decision-making.
5. Demonstrate professionalism, adaptability, and leadership in managing performance and strategic goals.

## PROGRAMME STRUCTURE

Subject Code	Subjects	Credit Awarded	Learning Hours	HRD Programme No:
<b>L301</b>	Life and Disability Insurance Underwriting	4 Credits	42 Hours	10001568420
<b>L302</b>	Life Insurance Policy Administration	4 Credits	42 Hours	10001575124
<b>L303</b>	Accounting and Financial Reporting for Life Insurers	4 Credits	42 Hours	10001569645

## ASSESSMENT STRUCTURE

Format	Passing Rate	Grade
100% final examination: <ul style="list-style-type: none"> <li>70 standalone Multiple-Choice Questions - assess factual knowledge and direct application of concepts.</li> <li>30 Multiple Choice Questions (6 scenario-based questions, each followed by 5 sub-questions) - evaluate the learner's ability to apply concepts in context.</li> </ul>	60%	Pass/ Non-Pass

## LEARNING MODE

Class-Based (Virtual/Physical)	Self-Study
<ul style="list-style-type: none"> <li>Structured learning delivery led by experienced lecturers or industry trainers</li> <li>Includes access to a comprehensive digital textbook (eBook) and practice exam for each subject</li> <li>Scheduled weekday evening or weekend classes for flexibility</li> <li>Encourages peer-to-peer interaction and collaborative learning</li> <li>Suitable for learners who prefer guidance and group engagement</li> </ul>	<ul style="list-style-type: none"> <li>Self-paced learning with no fixed schedule</li> <li>Includes access to a comprehensive digital textbook (eBook) and practice exam for each subject</li> <li>Supported by a responsive course management team throughout the journey</li> <li>Ideal for independent learners or working professionals seeking maximum flexibility</li> </ul>

## WHO SHOULD ATTEND

Ideal for professionals working in technical, underwriting, or administrative functions aiming to elevate decision-making skills and prepare for leadership responsibilities.

## MINIMUM ENTRY REQUIREMENT

Completion of Associateship of LAMP Level 1 (9 credits)

## OTHER ADDITIONAL INFORMATION

<b>Credit Exemption</b>	Credits of subject exemptions may be awarded by submitting the exemption form with the necessary supporting documents.
<b>Completion Award</b>	<ol style="list-style-type: none"> <li>LAMP certificate awarded upon completion</li> <li>SnrAAii post-nominal designation awarded upon membership upgrade</li> </ol>
<b>Progression Plan</b>	Fellowship of Life Administration and Management Programme

## FEES

Fee Category	Class-Based	Self-Study
<b>Subject Fee</b>	RM 1,620 per subject (Fee is inclusive of 8% SST)	RM 500 per subject (Fee is inclusive of 8% SST)
<b>Student Registration Fee</b>	RM 100 / USD 34	RM 100 / USD 34
<b>Membership Fee (one-year)</b>	RM 100	RM 100
<b>Resit Fee</b>	RM 150	RM 150

**Note:**

HRD claims are applicable for virtual and in-house classes only. Self-study mode is not eligible.

## ALIGNMENT TO THE FUTURE SKILLS FRAMEWORK



21 Prime Skills  
8 Power Skills  
**Proficiency Level:**  
Intermediate/Proficient

### Skills Developed by Attending this Programme

#### Prime Skills

Customer Experience Management	<ol style="list-style-type: none"> <li>1. Customer Experience Design</li> <li>2. Customer Profiling</li> <li>3. Customer Relationship Management</li> </ol>
Digital and Data Integration	<ol style="list-style-type: none"> <li>4. Data Collection &amp; Analytics</li> <li>5. Data Governance</li> <li>6. Data Protection</li> <li>7. Process Automation</li> </ol>
Financial Products and Services	<ol style="list-style-type: none"> <li>8. Marketing</li> <li>9. Personal Finance Advisory</li> <li>10. Product Advisory</li> <li>11. Quality Assurance</li> <li>12. Product Design and Development</li> <li>13. Pricing Strategy</li> <li>14. Underwriting Management</li> </ol>
Risk Management, Governance and Regulatory Compliance	<ol style="list-style-type: none"> <li>15. Anti-Money Laundering</li> <li>16. Regulatory Compliance</li> <li>17. Risk Governance</li> <li>18. Risk Management</li> <li>19. Policy Implementation and Revision</li> </ol>
Investment and Financial Management	<ol style="list-style-type: none"> <li>20. Financial Planning</li> <li>21. Insurance Claims Processing</li> </ol>

#### Power Skills

Innovation and Delivery	<ol style="list-style-type: none"> <li>1. Adaptability and Resiliency</li> <li>2. Innovative Thinking</li> <li>3. Learning Agility</li> <li>4. Business Acumen</li> <li>5. Problem-Solving</li> </ol>
Social Intelligence	<ol style="list-style-type: none"> <li>6. Collaboration</li> <li>7. Communication</li> <li>8. Empathy</li> </ol>



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# REGISTER NOW

Limited to 30 aspiring participants



**Asian Institute of Insurance**

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