



VITRUAL CLASS SCHEDULE

PROGRAMME : CERTIFICATE OF LIFE ADMINISTRATION & MANAGEMENT PROGRAMME
GROUP : PUBLIC PROGRAMME - VIRTUAL CLASS
INTAKE : OCTOBER 2025 / JANUARY 2026 EXAMINATION SESSION
SUBJECT : 310 – INSURANCE PRINCIPLES & MARKET PRACTICE (LIFE)
LECTURER : TBA

No	Day	Date	Time	Total Learning Hours	Remarks
1	Saturday	25 October 2025	9.00am – 12.00pm	3	
2	Sunday	26 October 2025	9.00am – 12.00pm	3	
3	Saturday	1 November 2025	9.00am – 12.00pm	3	
4	Sunday	2 November 2025	9.00am – 12.00pm	3	
5	Saturday	8 November 2025	9.00am – 12.00pm	3	
6	Saturday	15 November 2025	9.00am – 12.00pm	3	
7	Saturday	22 November 2025	9.00am – 12.00pm	3	
8	Saturday	6 December 2025	9.00am – 12.00pm	3	
9	Saturday	13 December 2025	9.00am – 12.00pm	3	
10	Sunday	14 December 2025	9.00am – 12.00pm	3	
11	Saturday	20 December 2025	9.00am – 12.00pm	3	
TOTAL LEARNING HOURS (CLASS)				33	

EXAM DATE

FINAL EXAM: SATURDAY, 24 2026 @ 9:00 AM – 12:00 PM

ASSESSMENT STRUCTURE

FINAL EXAMINATON: 100% MULTIPLE CHOICE QUESTIONS



**Asian
Institute of
Insurance**

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IMPORTANT NOTE

1. Virtual class platform: ZOOM Meeting application
Please download ZOOM meeting application to your computer at [zoom.com](https://zoom.us)
2. Any request for postponement, cancellation or withdrawal from attending class must be in writing and subject to approval by the relevant authorities. Upon approval candidate is allowed a refund of 50% of the subject fee or as determined by Management.
3. Any request for postponement, cancellation or withdrawal of examination (before the examination closing date) must be in writing and subject to approval by the relevant authorities. Upon approval candidate is allowed a refund of 50% of the examination fee or as determined by Management.
4. No refund of examination fee will be entertained after the examination closing date.
5. For any request for change of examination date, time, venue and mode of examination after the examination closing date, 50% of the examination fee will be imposed.
6. Being absent for the examination due to the following reasons can be considered for a refund of a percentage of the examination fee will be subject to approval by the relevant authorities and provided the necessary supporting documents being submitted within 5 working days from the examination date by hand or email to education@aiaasia.org.

Reason for absent:

- (a) Medical Condition (self) – to provide report from doctor to confirm on the criticality of being unfit to sit for the examination.
- (b) Bereavement of parent, parent-in-law, spouse or child.
- (c) Disabling traffic accident; or
- (d) Court appearance (self)

Absent due to attending any business appointment, training session, seminar, conference or on vacation will not be considered for being absent and refund of fee.

7. Aii has the right to reschedule, postpone or cancel any class or examination due to unforeseen circumstances and Aii is not liable for any direct or indirect expenses or damages that may be incurred.