

# PROGRAMME CALENDAR 2025



Category	Programme Title	Dates	Programme Mode	Duration
Short Course Training	Foundation Course in Fire Insurance	13 - 14 January 2025	Virtual	2 days
	Foundation in Cyber Insurance	15 - 16 January 2025	Physical	2 days
	Aviation Reinsurance Underwriting	20 January 2025	Physical	1/2 days
	How to Minimize Third Party Losses in Construction All Risks Policy Exposures	21 - 22 January 2025	Physical	2 days
	Foundation in Motor Insurance	5 - 6 February 2025	Virtual	2 days
	Foundation in Marine Cargo Insurance	17 - 18 February 2025	Physical	2 days
	Awareness Programme on Environmental Social Governance for Insurance	19 - 20 February 2025	Physical	2 days
	Midway Milestones - Essentials for New Recruits In Insurance Industry Life and Family Takaful	24 - 25 February 2025	Physical	2 days
	Foundation Course in General Overview of Life Insurance Operations	10 - 11 March 2025	Physical	2 days
	An In-Depth Understanding of Machinery Breakdown (MB) & Machinery Breakdown Loss of Profits (MBLOP) Insurance	12 - 13 March 2025	Physical	2 days
	Foundation In Personal Accident	9 - 10 April 2025	Physical	2 days
	Demystifying AI - Essential AI for Everyone	13 - 14 April 2025	Virtual	2 days
	Effective Compliance Audit Process For Insurers	14 - 15 April 2025	Physical	2 days
	Foundation In Regulatory Framework & Compliance	16 - 17 April 2025	Physical	2 days
	Mastering ChatGPT: Best Practices for Prompt Engineering	21 April 2025	Physical	1 day
	Future Leaders	21 - 25 April 2025	Physical	5 days
	Foundation In General Insurance	28 - 29 April 2025	Physical	2 days
	Foundation in Risk Management	5 - 6 May 2025	Physical	2 days
	A Practical Understanding of General Insurance Underwriting and Claims Management	7 - 8 May 2025	Physical	2 days
	Intermediate Motor Insurance - Claims Handling and Loss Assessment	14 - 15 May 2025	Virtual	2 days
	A Practical Perspective of Marine Cargo Insurance	19 - 20 May 2025	Physical	2 days

Category	Programme Title	Dates	Programme Mode	Duration
Short Course Training	Foundation in Liability Insurance	2 - 3 June 2025	Virtual	2 days
	Foundation in Life Underwriting	16 - 17 June 2025	Physical	2 days
	Medical & Health Insurance – Medical Aspects of Hospital & Surgical Insurance	18 - 19 June 2025	Physical	2 days
	Intermediate Motor Insurance - Bodily Injury/Fatal Claims	23 - 24 June 2025	Virtual	2 days
	Foundation in Life Insurance Products	2 - 3 July 2025	Physical	2 days
	Customising Business Interruption Insurance for SMEs & Strategy of Dialogue and Discourse with their Accountants	7 - 8 July 2025	Virtual	2 days
	Foundation in Machinery Breakdown (MB) & Machinery Breakdown Loss of Profits (MBLOP) Insurance	9 - 10 July 2025	Physical	2 days
	Insights into Fire Insurance Claims	22 - 23 July 2025	Physical	2 days
	Intermediate Technical Reinsurance Accounting	28 - 29 July 2025	Physical	2 days
	Intermediate Treaty Reinsurance Contract Wordings	4 - 5 August 2025	Physical	2 days
	Foundation in Construction All Risks (CAR) & Erection All Risks (EAR) Insurance	6 - 7 August 2025	Physical	2 days
	Foundation in Reinsurance	11 - 12 August 2025	Physical	2 days
	Your Intermediate Journey in Understanding Contract Wording Workshop	18 - 19 August 2025	Physical	2 days
	An In-Depth Understanding of Professional Indemnity/Financial Lines Insurance	1 - 2 September 2025	Virtual	2 days
	Best Practices in Arranging the C.E.C.R Policy Cover for Your Completed Infrastructure Risks	3 - 4 September 2025	Physical	2 days
	Medical Claims & Cost Containment	22 - 23 September 2025	Physical	2 days
	Airports and Airlines Operations Liability Insurance Underwriting (Workshop)	1 - 2 October 2025	Physical	2 days
	An In-Depth Understanding of Casualty/General Liability Insurance	8 - 9 October 2025	Virtual	2 days
	Intermediate Fire Clauses – How to Apply the Right Clauses for Maximum Protection	13 - 14 October 2025	Physical	2 days
	Leaders of Leaders	13 - 17 October 2025	Physical	5 days
	Medical & Health Insurance – Non Medical Aspects of Claims (NMAC)	3-4 November 2025	Physical	2 days

Category	Programme Title		Duration	Date			
Professional Certification	Basic Certificate Course in Insurance Loss Adjusting (BCCILA)	Part A	21 hours	Virtual (e-learning access for 1 month)			
		Part B	14 hours	3 March 2025 (Virtual) & 10 March 2025 (MRC F2F)	5 May 2025 (Virtual) & 14 May 2025 (MRC F2F)	7 July 2025 (Virtual) & 14 July 2025 (MRC F2F)	6 Oct 2025 (Virtual) & 13 Oct 2025 (MRC F2F)
		Part C	14 hours	4 - 5 March 2025	6 - 7 May 2025	8 - 9 July 2025	7 - 8 October 2025
	Basic Certificate Course Insurance & Takaful Broking (BCCITB)		42 hours	4 - 6 March 2025 & 11 - 13 March 2025	6 - 8 May 2025 & 13 - 15 May 2025	8 - 10 July 2025 & 15 - 17 July 2025	7 - 9 October 2025 & 14 - 16 October 2025
	Risk Management and Insurance Planning (Module 2) Train the Trainer Course		2 days	24 - 25 February 2025		28 - 29 July 2025	
	Risk Management and Takaful Planning (Module 2) Train The Trainer Course		2 days	26 - 27 February 2025		30 - 31 July 2025	
	Basic Agency Management Course (BAMC) Train the Trainer Course		3 days		6 - 8 May 2025		
	Preparatory Course for Pre-Contract For Insurance Agents (A & B) Train the Trainer Course		1 day	7 January 2025, 17 February 2025			
	Preparatory Course for Pre-Contract For Insurance Agents (PCIL) Train the Trainer Course		2 days	8 & 9 January 2025, 18 & 19 February 2025			







Objective	Target Participant	Duration / CPD Points	Date	Aii Member	Non - Member	FSF	
						Prime skills	Power Skills
Programme Title: Mastering ChatGPT: Best Practices for Prompt Engineering		1 day / 7 CPD Points	21 February 2025	Single: RM 780 / USD 175	Single: RM 850 / USD 190	12	12
This programme empowers participants to use ChatGPT to streamline their workflow, enhance their decision-making processes, and improve their overall job performance by increasing efficiency, accuracy, and innovation.	This programme is open for all ranks of employees who has some basic skill of using ChatGPT.						
Programme Title: Midway Milestones: Essentials for New Recruits In Insurance Industry Life and Family Takaful		2 days / 14 CPD Points	24 - 25 February 2025	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	Early Bird: RM 1,180 / USD 272 Single: RM 1,280 / USD 300 Group of 3: RM 1,080 / USD 250	2	1
This course is especially designed for those with less than three years working experience in the life (family) and general insurance companies. It can be a refresher course for those who need to brush up their knowledge and skills. Participants should be able to appreciate the history, development and the theoretical and legal infrastructure of the insurance / takaful industry, understand the basic insurance / takaful products and services offered & comprehend the essential workings of an insurance / takaful company.	New recruits working in and servicing the insurance / takaful industry.						
Programme Title: Foundation Course in General Overview of Life Insurance Operations		2 days / 14 CPD Points	10 - 11 March 2025	Early Bird: RM 980 / USD 230 Single: RM 1,080 / USD250 Group of 3: RM 930 / USD 218	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	1	1
At the end of the programme, participants should be able to recognize the insurance companies environment, describe the roles and functions of the various departments in a typical life insurance and takaful company, identify various distribution channel used for marketing life insurance & describe professionalism through ethics, education and career planning.	New entrants in the insurance companies / takaful operators, Existing staff who would like to explore their horizon in other departments for job rotation purposes & existing staff who would like to further develop their understanding in the respective departments.						
Programme Title: An In-Depth Understanding of Machinery Breakdown (MB) & Machinery Breakdown Loss of Profits (MBLOP) Insurance		2 days / 14 CPD Points	12 - 13 March 2025	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	Early Bird: RM 1,180 / USD 272 Single: RM 1,280 / USD 300 Group of 3: RM 1,080 / USD 250	0	2
Participants should be able to understand the market and recent development in Engineering Insurance (Machinery Breakdown & MB Loss of Profits Insurance), discuss and evaluate the various physical hazards presented by the Machinery Breakdown & MB Loss of Profits, have a deeper understanding of the requirements and technicalities behind common underwriting criteria, extensions and considerations & identify salient features of inspection reports.	Executives and supervisors handling engineering insurance & non insurance personnel whose work requires an understand.						

Objective	Target Participant	Duration / CPD Points	Date	Aii Member	Non - Member	FSF	
						Prime skills	Power Skills
Programme Title: Foundation in Personal Accident		2 days / 14 CPD Points	9 - 10 April 2025	Early Bird: RM 980 / USD 230 Single: RM 1,080 / USD 250 Group of 3: RM 930 / USD,218	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	4	1
The Foundation Course in Personal Accident Insurance aims to provide participants with a comprehensive understanding of personal accident insurance. Key objectives include fundamental knowledge, policy types and coverage, risk assessment, claim process & legal and regulatory aspects.	Insurance Professionals working in the insurance industry who want to develop or deepen their expertise in personal accident insurance, Underwriters, Claims Adjusters, Financial Advisors or those who need a solid foundation in personal accident insurance.						
Programme Title: Effective Compliance Audit Process For Insurers		2 days / 14 CPD Points	14 - 15 April 2025	Early Bird: RM 980 / USD 230 Single: RM 1,080 / USD 250 Group of 3: RM 930 / USD 218	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	0	2
The Effective Compliance Audit Process for Insurers is a two-day intensive program aimed at equipping insurance professionals with the skills to conduct comprehensive compliance audits. Participants will gain insights into compliance philosophy, audit methodologies, and best practices for identifying and addressing compliance issues. Through a mix of theoretical principles and practical applications, this course ensures that attendees are prepared to manage and mitigate compliance risks effectively.	Compliance Officers, Internal Auditors, Risk Managers, and other professionals involved in governance and regulatory compliance within the insurance industry & for individuals responsible for ensuring adherence to regulatory standards and improving internal audit processes.						
Programme Title: Foundation in Regulatory Framework & Compliance		2 days / 14 CPD Points	16 - 17 April 2025	Early Bird: RM 980 / USD 230 Single: RM 1,080 / USD 250 Group of 3: RM 930 / USD 218	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	0	1
The topics in this course explains the fundamentals in governance, risk management, the compliance and regulatory framework for insurance business, the financial crime and internal control management; as well as the importance of the Regulatory Compliance in the existence and growth of businesses.	New entrants in the industry: • New entrants to the Insurance Service Provider – Brokers, Adjusters and Third Party Administrators. • Non-insurance personnel. • Any persons requiring basic knowledge of insurance regulatory framework and compliance.						
Programme Title: Future Leaders		5 days / 35 CPD Points	21 - 25 April 2025	Early Bird: RM 980 / USD 230 Single: RM 1,080 / USD250 Group of 3: RM 930 / USD 218	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	1	1
The programme focuses on essential areas such as digital leadership, ethical AI usage, cybersecurity resilience, and strategic execution.	• The visionary leaders of today, this exclusive opportunity is designed for C-Suite executives in the ASEAN insurance sector who are looking to shape the future of their organisations. • For the rising of the ASEAN insurance industry. Perfect for high-potential professionals poised to ascend to C-Suite roles of their organisations.						



Objective	Target Participant	Duration / CPD Points	Date	Aii Member	Non - Member	FSF	
						Prime skills	Power Skills
<b>Programme Title: Foundation in General Insurance</b>		2 days / 14 CPD Points	28 - 29 April 2025	Early Bird: RM 980 / USD 230 Single: RM 1,080 / USD250 Group of 3: RM 930 / USD 218	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	1	1
The Foundation Course in General Insurance aims to provide a broad overview of general insurance principles and practices. Key objectives include basic understanding, types of insurance, risk management, policy structures, claims handling & legal adn regulatory framework.	Insurance Professionals working in the insurance industry who wish to build or enhance their foundational knowledge in general insurance, Underwriters, Claims Adjusters, Risk Managers, Financial Advisors and those who need a foundational knowledge of general insurance.						
<b>Programme Title: Foundation in Risk Management</b>		2 days / 14 CPD Points	5 - 6 May 2025	Early Bird: RM 980 / USD 230 Single: RM 1,080 / USD250 Group of 3: RM 930 / USD 218	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	0	1
This Foundation Course in Risk Management is designed to introduce you to the essentials of insurance risk management. We'll cover everything from the basics of risk identification and mitigation strategies, to real-world examples of how these strategies play out in today's insurance industry.	<ul style="list-style-type: none"> <li>• New Entrants</li> <li>• Insurance Industry Personnel</li> <li>• Non-insurance personnel whose work require a basic understanding or a practical knowledge of the subject</li> <li>• Individuals who requires basic knowledge in risk management</li> </ul>						
<b>Programme Title: A Practical Understanding of General Insurance Underwriting and Claims Management</b>		2 days / 14 CPD Points	7 - 8 May 2025	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	Early Bird: RM 1,180 / USD 272 Single: RM 1,280 / USD 300 Group of 3: RM 1,080 / USD 250	2	0
Participants will be able to: <ul style="list-style-type: none"> <li>• Know what are the fundamentals of underwriting in insurance.</li> <li>• List the functions of the overall claims management concepts and procedures.</li> </ul>	Senior Insurance Practitioners – Underwriters, Claims, Brokers and Adjusters.						
<b>Programme Title: Intermediate Motor Insurance - Claims Handling and Loss Assessment</b>		2 days / 14 CPD Points	14 - 15 May 2025	Early Bird: RM 990 / USD 230 Single: RM 1,090 / USD250 Group of 3: RM 1,030 / USD 240	Early Bird: RM 1,090 / USD 250 Single: RM 1,190 / USD 275 Group of 3: RM 1,040 / USD 242	3	0
This programme is ideal for professionals seeking to enhance their expertise in bodily injury claims, providing a comprehensive and practical skill set to navigate the legal and practical challenges associated with this domain. Participants will leave with the confidence and knowledge needed to excel in managing and resolving bodily injury claims effectively.	<ul style="list-style-type: none"> <li>• Insurance staff with basic knowledge of motor insurance</li> <li>• Executives and Supervisors who are handling motor claims</li> <li>• Non-insurance personnel whose work require an understanding or practical knowledge of the subject</li> <li>• Anybody who requires knowledge in handling motor insurance claims</li> </ul>						



Objective	Target Participant	Duration / CPD Points	Date	Aii Member	Non - Member	FSF	
						Prime skills	Power Skills
<b>Programme Title: Medical &amp; Health Insurance – Medical Aspects of Hospital &amp; Surgical Insurance</b>		2 days / 14 CPD Points	18 - 19 June 2025	Early Bird: RM 1,080 / USD 50 Single: RM 1,180 / USD 72 Group of 3: RM 1,030 / USD 240	Early Bird: RM 1,180 / USD 272 Single: RM 1,280 / USD 300 Group of 3: RM 1,080 / USD 250	4	0
Medical Aspects of Hospital Surgical Insurance is an intermediate level course that covers the content associated with hospitalized surgical insurance. This course deals with medical aspects of hospital surgical insurance. It is designed to make you understand the terms like congenital conditions, pre-existing and long-standing conditions, waiting period, medically necessary expenses, customary and reasonable charges and discusses how to maximize these benefits for the insured.	Underwriters, Claims Assessors, Sales Intermediaries, Customer Service Officers, Trainers, Product Designers and those involved in pricing, healthcare professionals, software programmers, employee benefit professionals and third party administrators and those who are managing medical insurance claims.						
<b>Programme Title: Intermediate Motor Insurance - Bodily Injury / Fatal Claims</b>		2 days / 14 CPD Points	23 - 24 June 2025	Early Bird: RM 990 / USD 230 Single: RM 1,090 / USD 250 Group of 3: RM 1,030 / USD 240	Early Bird: RM 1,090 / USD 250 Single: RM 1,190 / USD 275 Group of 3: RM 1,040 / USD 242	4	0
This programme is ideal for professionals seeking to enhance their expertise in bodily injury claims, providing a comprehensive and practical skill set to navigate the legal and practical challenges associated with this domain. Participants will leave with the confidence and knowledge needed to excel in managing and resolving bodily injury claims effectively.	Insurance industry personnel who has basic knowledge in insurance or basic knowledge in Motor Insurance Non insurance personnel whose work require an understanding or practical knowledge of the subject Anyone who requires knowledge in insurance.						
<b>Programme Title: Foundation in Life Insurance Products</b>		2 days / 14 CPD Points	2 - 3 July 2025	Early Bird: RM 980 / USD 230 Single: RM 1,080 / USD 250 Group of 3: RM 930 / USD 218	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	3	0
Participants will have a solid grasp of the basic concepts of life insurance but will also be well-versed in the intricacies of product development, types of riders, and the structure of life insurance policy provisions contracts. This knowledge will empower them to navigate the dynamic landscape of the life insurance industry with confidence and expertise.	<ul style="list-style-type: none"> <li>New entrants in the insurance companies / Takaful operators</li> <li>Newly recruited agents</li> </ul>						
<b>Programme Title: Customising Business Interruption Insurance for SMEs &amp; Strategy of Dialogue and Discourse with their Accountants</b>		2 days / 14 CPD Points	7 - 8 July 2025	Early Bird: RM 990 / USD 230 Single: RM 1,090 / USD 250 Group of 3: RM 1,030 / USD 240	Early Bird: RM 1,090 / USD 250 Single: RM 1,190 / USD 275 Group of 3: RM 1,040 / USD 242	2	1
SMEs will discover the importance of their role in BII, develop a deeper understanding of the financials involved, client engagement, aside about the overview of BII.	Insurance marketeers (Marketing Executives, Agents, Brokers and other similar roles).						

Objective	Target Participant	Duration / CPD Points	Date	Aii Member	Non - Member	FSF	
						Prime skills	Power Skills
<b>Programme Title: Foundation in Machinery Breakdown (MB) &amp; Machinery Breakdown Loss of Profits (MBLOP) Insurance</b>		2 days / 14 CPD Points	9 - 10 July 2025	Early Bird: RM 980 / USD 230 Single: RM 1,080 / USD 250 Group of 3: RM 930 / USD 218	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	4	0
Participants will have an overview of the engineering line of business in Malaysia and the impact of dependency on machinery and technological changes to business. Participants will also learn about the coverages available, future developments and reasons for insurance against failures and breakdown.	New entrants in the industry: <ul style="list-style-type: none"> <li>Insurance personnel working in insurance companies.</li> <li>Insurance brokers and loss adjusters.</li> <li>Agents and clients involved in construction works and erection works.</li> <li>Any person such as auditor, administrator in Insurance company, broker and loss adjuster.</li> <li>Those who require knowledge in Engineering Insurance (MB/MBLOP).</li> <li>Other professionals with experience in handling Engineering Insurance (MB/MBLOP) and need a refresher course to keep abreast on latest developments.</li> </ul>						
<b>Programme Title: Insights into Fire Insurance Claims</b>		2 days / 14 CPD Points	22 - 23 July 2025	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	Early Bird: RM 1,180 / USD 272 Single: RM 1,280 / USD 300 Group of 3: RM 1,080 / USD 250	7	0
To provide an overview of the fundamentals and applications of fire insurance claims. It covers the principles of claims assessment, including the various methods of claims investigation, the various measures and practices of indemnity, and the various claims issues faced in the industry. Upon completion of the course, students will have a comprehensive understanding of the fire insurance claims process, and will be well-equipped to handle claims in their professional career.	Departmental Heads, Underwriters, Claims Handlers, Adjusters, Brokers, Agents, and Policyholders involved in claims on fire insurance.						
<b>Programme Title: Intermediate Technical Reinsurance Accounting</b>		2 days / 14 CPD Points	28 - 29 July 2025	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	Early Bird: RM 1,180 / USD 272 Single: RM 1,280 / USD 300 Group of 3: RM 1,080 / USD 250	5	1
This application-based course aims to provide participants with more exposure to the know-how and mechanism of Reinsurance Accounting. Participants will learn the various uses of reinsurance accounting, the accounting related terms appearing in slips/ wording, including the administration process for proportional and excess of loss (XL) treaties, as well as the reinsurance accounting provision, method of unearned premium calculation and the alternative to reinsurance commission. The basic understanding of IFRS 17 will also be provided.	<ul style="list-style-type: none"> <li>Reinsurance / Retakaful Practitioners, Reinsurance Executives, Treaty Claims Handlers, Executives from regulatory bodies who are involved in retakaful/ reinsurance.</li> <li>Anyone who wishes to have better understanding of the fundamentals in the preparation of technical reinsurance accounts.</li> </ul>						

Objective	Target Participant	Duration / CPD Points	Date	Aii Member	Non - Member	FSF	
						Prime skills	Power Skills
Programme Title: Intermediate Treaty Reinsurance Contract Wordings		2 days /14 CPD Points	4 - 5 August 2025	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	Early Bird: RM 1,180 / USD 272 Single: RM 1,280 / USD 300 Group of 3: RM 1,080 / USD 250	2	0
This programme is designed to provide participants with a comprehensive understanding of reinsurance treaty contracts and their applications. Participants will explore the intricacies of both proportional and excess of loss treaty contracts, gaining insights into the composition, risk details, and various clauses associated with each type of contract. The programme emphasizes the practical aspects of contract construction, analysis, and negotiation. Through a combination of theoretical knowledge, case studies, and practical exercises, participants will be equipped with the skills and insights necessary to navigate the complexities of reinsurance treaty contracts effectively. This programme aims to empower professionals in the insurance and reinsurance sectors to confidently engage in the drafting, analysis, and negotiation of reinsurance contracts.	<ul style="list-style-type: none"><li>• New entrants in the insurance companies / Takaful operators.</li><li>• Newly recruited agents.</li></ul>						
Programme Title: Foundation in Construction All Risks (CAR) & Erection All Risks (EAR) Insurance		2 days /14 CPD Points	6 - 7 August 2025	Early Bird: RM 980 / USD 230 Single: RM 1,080 / USD 250 Group of 3: RM 930 / USD 218	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	2	1
Foundation Course in Construction All Risks (CAR) and Erections All Risks (EAR) insurance is intended to provide a comprehensive overview of the policies, principles and practices of these two types of insurance. The course will cover topics such as the legal framework of insurance, policy language, general and specific perils, risk assessment and management, underwriting and claims handling.	<ul style="list-style-type: none"><li>• New entrants to the insurance industry</li><li>• Insurance personnel from Insurance Companies</li><li>• Brokers &amp; Loss Adjusters</li><li>• Agents and clients involved in construction &amp; erection works</li><li>• Auditors &amp; Administrators in insurance companies who require knowledge on Engineering Insurance (CAR/EAR)</li><li>• Other professionals handling Engineering Insurance (CAR/EAR) who needs a refresher to keep abreast on latest developments.</li></ul>						
Programme Title: Foundation in Reinsurance		2 days /14 CPD Points	11 - 12 August 2025	Early Bird: RM 980 / USD 230 Single: RM 1,080 / USD 250 Group of 3: RM 930 / USD 218	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	3	1
In this course, you will be introduced to the concept, basic types, and reinsurance operations. You will also learn about the basic reinsurance underwriting and claims process.	Non-Executive, Executive / Senior Executive involved in marketing, underwriting and claims on Reinsurance.						



Objective	Target Participant	Duration / CPD Points	Date	Aii Member	Non - Member	FSF	
						Prime skills	Power Skills
<b>Programme Title: Your Intermediate Journey in Understanding Contract Wording Workshop</b>		2 days /14 CPD Points	18 - 19 August 2025	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	Early Bird: RM 1,180 / USD 272 Single: RM 1,280 / USD 300 Group of 3: RM 1,080 / USD 250	2	0
This two-day advanced workshop is developed for medical & health claims assessors. The contents covered in this workshop are more challenging than the previous programmes. This workshop focuses on the application of policy terms against case studies. Understanding these applications will enable participants to save time when performing daily processes and make valid decisions. The delivery of this programme mainly involves group discussion and case study evaluation activities.	Those who have undergone the fundamental and intermediate courses in Hospital & Surgical Insurance. Those with more than two years of experience in the Medical & Health Claims division.						
<b>Programme Title: An In-Depth Understanding of Professional Indemnity/Financial Lines Insurance</b>		2 days /14 CPD Points	1 - 2 September 2025	Early Bird: RM 990 / USD 230 Single: RM 1,090 / USD250 Group of 3: RM 1,030 / USD 240	Early Bird: RM 1,090 / USD 250 Single: RM 1,190 / USD 275 Group of 3: RM 1,040 / USD 242	1	1
The participant will be able to illustrate and practice the application of Liability Insurance to Financial Lines. This course is a continuation of Law of Torts applicable to Liability Insurance and the Intermediate course in Casualty/ Liability Insurance.	<ul style="list-style-type: none"> <li>• Casualty/Liability, Financial Lines Underwriter</li> <li>• Underwriting Administrators.</li> <li>• Claims Personnel handling Liability and Financial Lines Claims.</li> <li>• Sales and Marketing Senior Executives/Managers, Brokers, Loss Adjusters</li> <li>• Insurance Personnel of GLC Companies, Senior Agents.</li> <li>• Non-Insurance personnel whose work involves the need to know about Liability Insurance.</li> </ul>						
<b>Programme Title: Best Practices in Arranging the C.E.C.R Policy Cover for Your Completed Infrastructure Risks</b>		2 days /14 CPD Points	3 - 4 September 2025	Early Bird: RM 1,650 / USD 380 Single: RM 1,750 / USD 402 Group of 3: RM 1,600 / USD 368	Early Bird: RM 1,750 / USD 425 Single: RM 1,850 / USD 425 Group of 3: RM 1,700 / USD 390	2	0
The Civil Engineering Completed Risk (C.E.C.R) insurance is a specialized annual cover arranged for operational risks. Items that can be insured include expressways, highways, bridges, tunnels, railway tracks, ports, wharfs, and breakwater structures and pipelines. It is arranged and renewed on a yearly basis. The best practice in coverage and how claims are handled will be presented in this programme.	<p>Staff with at least three years of related experience and deals with engineering insurance, including:</p> <ul style="list-style-type: none"> <li>• Executives, Underwriters and Managers from insurance/ reinsurance companies and broking firms.</li> <li>• Also suitable for Loss Adjusters; Claims, Business Development and Marketing Executives from insurance/ reinsurance companies;</li> <li>• Insurance buyers – Highway Concession Companies, Owners of Pipelines and Airport Operators, Government Department and Local Authorities</li> </ul>						
Case studies will also be used to educate participants on how this policy is used to insure completed highways and related infrastructure works. The trainer is an experienced engineer from the insurance industry based in Singapore and he will share his enormous experience with the participants.							

Objective	Target Participant	Duration / CPD Points	Date	Aii Member	Non - Member	FSF	
						Prime skills	Power Skills
<b>Programme Title: Medical Claims &amp; Cost Containment</b>		2 days / 14 CPD Points	22 - 23 September 2025	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	Early Bird: RM 1,180 / USD 272 Single: RM 1,280 / USD 300 Group of 3: RM 1,080 / USD 250	4	0
Medical Claims & Cost Containment is a comprehensive course designed to provide a deep understanding of the intricacies involved in processing medical claims and implementing effective cost containment strategies. This course delves into the fundamental principles of medical billing, coding, and documentation – knowledge and skills required of insurance professionals to navigate the complex landscape of healthcare reimbursements. With a focus on accuracy, efficiency, and compliance, this course empowers professionals in the healthcare industry to proactively manage medical claims while ensuring sustainable and costeffective healthcare practices.	<ul style="list-style-type: none"> <li>Insurance Associations, i.e. LIAM/PIAM/NIAM/MTA.</li> <li>Insurance Agents from Life/General/Takaful Operators</li> <li>Life/General/Takaful Operators.</li> <li>Personnel, i.e Life &amp; Medical Claim Assessors, Life and Medical Underwriters, Risk Management Personnel, Actuarial Personnel, Employee Benefits and Medical &amp; Health Insurance Marketers.</li> <li>Insurance Brokers/Adjusters.</li> <li>Owner/Employer of employee benefi ts scheme.</li> <li>Anyone who wishes to gain insight into Medical Claim Management and Cost Containment.</li> </ul>						
<b>Programme Title: Airports and Airlines Operations Liability Insurance Underwriting (Workshop)*</b>		2 days / 14 CPD Points	1 - 2 October 2025	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	Early Bird: RM 1,180 / USD 272 Single: RM 1,280 / USD 300 Group of 3: RM 1,080 / USD 250	3	0
To have a clear understanding and applications of aviation insurance concepts and terms in a practical situation.	Aviation Insurance Professionals, Underwriters, Aviation Lawyers, Reinsurers, Surveyors & Adjusters, Brokers, Airline Service providers, general and commercial aircraft operators.						
<b>Programme Title: An In-Depth Understanding of Casualty/General Liability Insurance</b>		2 days / 14 CPD Points	8 - 9 October 2025	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	Early Bird: RM 1,180 / USD 272 Single: RM 1,280 / USD 300 Group of 3: RM 1,080 / USD 250	2	1
This course provides a comprehensive overview of the Law of Torts related to liability, the various types of liability insurance coverage, risk management strategies, and emerging trends in the field. It equips participants with the knowledge and skills needed to navigate the complex landscape of liability insurance and related legal considerations.	<ul style="list-style-type: none"> <li>Casualty/Liability Underwriter.</li> <li>Underwriting Administrators.</li> <li>Claims Personal handling Liability claims.</li> <li>Sales and Marketing, Senior Executives/Managers, Brokers, Loss Adjusters.</li> <li>Insurance Personal of GLC Companies, Senior Agents.</li> <li>Non-Insurance personal whose works involves the need to have knowledge of Liability Insurance.</li> </ul>						

Objective	Target Participant	Duration / CPD Points	Date	Aii Member	Non - Member	FSF	
						Prime skills	Power Skills
<b>Programme Title: Intermediate Fire Clauses – How to Apply the Right Clauses for Maximum Protection</b>		2 days /14 CPD Points	13 - 14 October 2025	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	Early Bird: RM 1,180 / USD 272 Single: RM 1,280 / USD 300 Group of 3: RM 1,080 / USD 250	6	0
At the end of the programme, participants should be able to Interpret clauses correctly, see the technicalities involved, know when and how to use them, Tailor- make a fire policy with relevant clauses that offer the best coverage and protection to the Insured common clauses.	Underwriter, Claim personnel, Adjuster, Marketing Staff , Brokers, Agent, Policyholders and those who are interested to understand the fire clause in depth.						
<b>Programme Title: Leader of Leaders</b>		5 days /35 CPD Points	13 - 14 October 2025	Single: RM 42, 800 / USD 10, 000	Single: RM 53, 400 / USD 12, 500	31	15
Step into a world where turbulence and disruption are the new normal. Navigating strategic responses to a multifaceted array of unknown and unpredictable changes has become increasingly challenging. Take a moment to pause and refresh. As an ASEAN Insurance CEO, you are expected to lead with authenticity in an environment marked by a difficult financial climate, generational dynamics in organisational behavior, and rapid technological advancements that impact sustainable business growth.	This programme is tailored for the visionary leaders of today, exclusive designed for Chief Executive Officer in the ASEAN insurance sector who aspire to lead their organisations toward a transformative future, equipping them with the insights and tools necessary to navigate emerging challenges and seize new growth opportunities.						
<b>Programme Title: Medical &amp; Health Insurance – Non Medical Aspects of Claims</b>		2 days /14 CPD Points	3 - 4 November 2025	Early Bird: RM 1,080 / USD 250 Single: RM 1,180 / USD 272 Group of 3: RM 1,030 / USD 240	Early Bird: RM 1,180 / USD 272 Single: RM 1,280 / USD 300 Group of 3: RM 1,080 / USD 250	6	0
This programme provides participants with a comprehensive understanding of medical insurance benefits and healthcare procedures. By course end, attendees will proficiently navigate key areas, including benefit structures, expense categorization, medical necessity upgrades, and cost ssessments. They will also grasp specialist charges, claims procedures, fraud awareness, and stakeholder responsibilities. This programme equips participants with essential knowledge for informed decisionmaking in the healthcare industry.	Underwriters, Claims Assessors, Sales Intermediaries, Customer Service Officers, Trainers, Product Designers and those involved in pricing, healthcare professionals, software programmers, employee benefit professionals, third party administrators and those who are managing medical insurance claims						

# ON-DEMAND

## PROGRAMME CALENDAR 2025

No.	Programme Title	Duration	Category
1	Drone Insurance Underwriting (Workshop)	4 hours	Aviation
2	Risks And Liabilities in MRO Operations: From An Insurance Perspective	4 hours	Aviation
3	Aviation Insurance - The Roles of Adjusters/ Surveyors In Processing Claims	2 days	Aviation
4	Airport Owner's and Ground Handlers' Liability Insurance	1 day	Aviation
5	Aviation Insurance - Understanding Policies, Clauses, and Endorsements	1 day	Aviation
6	Air Cargo Logistics Operations: Understanding Risks and Liabilities	2 days	Aviation
7	Airport Ground Handler Operations: Understanding Risks and Liabilities	2 days	Aviation
8	General Insurance Training For The Board of Directors	2 days	BODs
9	Policy Coverage & Marketing and Claims	2 days	Claims
10	Technical Underwriting - Engineering Class	2 days	Engineering
11	Understanding Impact of Esg to The Insurance Industry	2 days	ESG
12	Risk Management Solutions for Financial Lines and Casualty Liability Exposures	2 days	Financial Lines
13	Specialised Financial Lines and Casualty Liability Coverage	2 days	Financial Lines
14	Intermediate Fire Insurance	2 days	Fire
15	Advance Fire Insurance	2 days	Fire
16	Technical Underwriting - Revised Fire Tariff 2.0	2 days	Fire

No.	Programme Title	Duration	Category
17	Technical Underwriting - Fire Insurance	2 days	Fire
18	Insights Into Fire Insurance Claims and Case Study	2 days	Fire
19	Intermediate Fire Clause - How to Apply the Right Clauses for Maximum Protection	2 days	Fire
20	Overview of General Insurance	2 days	General Insurance
21	The Principle of Insurance and Its Application	2 days	General Insurance
22	Understanding General Insurance Business (For Internal Auditors)	2 days	General Insurance
23	Demystifying the Intricacies of IAR & MB Insurance Claims	2 days	IAR & MB
24	Technical Training in IAR & MB Insurance - Policy Interpretation, Claims and Case Studies	2 days	IAR & MB
25	Insurance Investigation Strategies - Detecting Violations and Fraud	2 days	Investigations
26	Foundation in Liability Insurance	2 days	Liability
27	Technical Underwriting - Marine Insurance	2 days	Marine
28	Foundation Course in Marine Cargo	2 days	Marine Cargo
29	Is the Medical Condition or Treatment Likely To Be Covered?	2 days	Medical & Health
30	Medical & Health Insurance – Medical Aspects of Hospital & Surgical Insurance	2 days	Medical & Health
31	Foundation Course in Miscellaneous Insurance	2 days	Miscellaneous
32	Technical Underwriting - Miscellaneous Classes – Burglary, Money, GIT, Fidelity	2 days	Miscellaneous

# ON-DEMAND

## PROGRAMME CALENDAR 2025

No.	Programme Title	Duration	Category
33	Technical Underwriting - Motor Insurance	2 days	Motor
34	Technical Underwriting - Motor Tariff	2 days	Motor
35	Understanding Motor Insurance (Underwriting and Claims)	2 days	Motor
36	Intermediate Motor Insurance: Bodily Injury / Fatal Claims	2 days	Motor Insurance
37	Non-Admitted Insurance Practices in Malaysia	2 days	Non-Admitted
38	Insurance and Underwriting for Auditors	2 days	Underwriting
39	Technical Underwriting - Liability Classes - Public Liability, Product Liability, Directors & Officers, Professional Indemnity	2 days	Underwriting
40	Technical Underwriting - Personal Accident, Travel Insurance and Medical Insurance	2 days	Underwriting
41	Technical Underwriting - Understanding Insurance and Underwriting	2 days	Underwriting
42	Tort and Civil Liability & Underwriting Information	2 days	Underwriting
43	Streetwise Recruitment Programme & Business Opportunity Presentation	1 day	Life Insurance
44	Pre - Contract for Insurance General Agents (PCAB) TTT	1 day	Life Insurance
45	RFP Module 2 : Risk Management and Insurance Planning	2 days	Life Insurance
46	RFP Module 2 Shariah : Risk Management and Takaful Planning	2 days	Life Insurance



# PROFESSIONAL CERTIFICATION

**PROGRAMME  
CALENDAR  
2025**

No.	Programme Title		Mode	Duration	Fees	Date			
1	Basic Certificate Course in Insurance Loss Adjusting (BCCILA)	Part A	Loss Adjuster	21 hours	RM 306	Virtual (e-learning access for 1 month)			
		Part B		14 hours	RM 900	3 March 2025 (Virtual) & 10 March 2025 (MRC F2F)	5 May 2025 (Virtual) & 14 May 2025 (MRC F2F)	7 July 2025 (Virtual) & 14 July 2025 (MRC F2F)	6 Oct 2025 (Virtual) & 13 Oct 2025 (MRC F2F)
		Part C		14 hours	RM 600	4-5 March 2025	6-7 May 2025	8-9 July 2025	7-8 October 2025
2	Basic Certificate Course Insurance & Takaful Broking (BCCITB)		Broker	42 hours	RM 1,272	4-6 March 2025 & 11-13 March 2025	6-8 May 2025 & 13-15 May 2025	8-10 July 2025 & 15-17 July 2025	7-9 October 2025 & 14-16 October 2025
3	Risk Management and Insurance Planning (Module 2) Train the Trainer Course		Financial Planner	2 days	RM 1,500	24-25 February 2025		28-29 July 2025	
4	Risk Management and Takaful Planning (Module 2) Train The Trainer Course		Financial Planner	2 days	RM 1,500	26-27 February 2025		30-31 July 2025	
5	Basic Agency Management Course (BAMC) Train the Trainer Course		Life - TTT	3 days	RM 2,100		6 - 8 May 2025		
6	Preparatory Course for Pre-Contract For Insurance Agents (A & B) Train the Trainer Course		General - TTT	1 day	RM 400	7 January 2025, 17 February 2025			
7	Preparatory Course for Pre-Contract For Insurance Agents (PCIL) Train the Trainer Course		Life - TTT	2 days	RM 1000	8 & 9 January 2025, 18 & 19 February 2025			

<b>Academic Calendar for</b> <b>Certificate Member of the Asian Institute of Insurance (CAii)</b> <b>Associate of the Asian Institute of Insurance (AAii)</b> <b>Sr. Associate of the Asian Institute of Insurance (SAAii)</b>				
Programme Intake	October 2024	February 2025	June 2025	October 2025
Examination Session	January 2025	May 2025	September 2025	January 2026

Welcome to our comprehensive suite of self-paced e-Learning courses designed for professionals eager to advance their skills at their own convenience. Whether you're looking to deepen your expertise or broaden your understanding in new areas, our courses are crafted to keep you ahead in a fast-evolving professional landscape.



**Earn Digital Badges & eCertificates:** Receive a digital badge and eCertificate upon completing each course, showcasing your achievements and enhancing your professional portfolio.

**CPD Hours/Points:** Every course earns you Continuing Professional Development (CPD) hours/points to help maintain and boost your professional credentials.



**HRD Claimable:** Our eLearning Suite are eligible for Human Resource Development (HRD) claims, making them a cost-effective choice for professional growth.

**Recognition of Prior Learning:** For Microlearning Series only: Complete and pass the learning assessment for related modules, and earn credit points toward the same subject in your journey to complete your professional qualification.



### Short Course Series

Our range of short courses provides quick, targeted upskilling and reskilling solutions, designed for professionals seeking to refresh their knowledge or quickly dive into new topics.

No.	Module Title	Fee		CPD Hour/Point	Validity Period
		Aii Member	Non Member		
1	Foundation Course in Miscellaneous Accident Insurance	RM 310 / USD 80	RM 380 / USD 95	14	3 months
2	Foundation Course in Fire Insurance	RM 260 / USD 65	RM 330 / USD 90	14	3 months
3	Foundation Course in General Insurance Company Operations	RM 220 / USD 55	RM 290 / USD 80	14	3 months
4	Foundation Course in Reinsurance	RM 220 / USD 55	RM 290 / USD 80	14	3 months
5	Foundation Course in Marine Cargo Insurance	RM 220 / USD 55	RM 290 / USD 80	14	3 months
6	Foundation Course in Motor Insurance	RM 350 / USD 85	RM 420 / USD 110	14	3 months
7	Introduction to General Insurance	RM 480 / USD 135	RM 550 / USD 155	14	3 months
8	Ethics for General Insurance Agents	RM 220 / USD 55	RM 290 / USD 80	7	3 months
9	Foundation Course in Personal Accident Insurance	RM 220 / USD 55	RM 290 / USD 80	7	3 months
10	Foundation Course in Medical and Health Insurance	RM 130 / USD 35	RM 200 / USD 60	2	3 months
11	e-Malaysian Anti-Corruption Commission (MACC) Act Section 17A	RM 90 / USD 30	RM 160 / USD 55	5	3 months

<b>Specialists Series</b>		A range of learning solutions tailored for agents, adjusters, brokers, etc. Earn certificates with verified CPD hours upon completion, recognized by LIAM. Additionally, our practice exam series allows candidates to familiarize themselves with the exam format before taking the actual test.		
No.	Module Title	Fee	CPD Hour/Point	Validity Period
1	e-RFP Module 1	RM 130 / USD 35	15	3 months
2	e-RFP Module 2	RM 130 / USD 35	15	3 months
3	e-LIAM BSC (English/Malay/Mandarin)	RM 6 / USD 10	5	By calendar year
4	Pre-Contract Examination for Insurance Agents (Part A)	RM 30 / USD 15	7	3 months
5	Pre-Contract Examination for Insurance Agents (Part B)	RM 30 / USD 15	7	3 months
6	Pre-Contract Examination for Insurance Agents (Part C)	RM 30 / USD 15	7	3 months
7	Certificate Examination in Investment-Linked Life Insurance (CEILLI)	RM 30 / USD 15	7	3 months
8	Practice Examination for Pre-Contract Examination for Insurance Agents (AB)	RM 30 / USD 15	0	3 days
9	Practice Examination for Pre-Contract Examination for Insurance Agents (AC)	RM 30 / USD 15	0	3 days
10	Practice Examination for Certificate Examination in Investment-Linked Life Insurance (CEILLI)	RM 30 / USD 15	0	3 days
11	Practice Examination for Pre-Contract Life Insurance Agents Examination and Investment-Linked Life Insurance (PCIL)	RM 30 / USD 15	0	3 days
12	Basic Certificate Course of Insurance & Loss Adjusting (BCCILA) Part A	RM 330 / USD 90	14	2 months

<b>Microlearning Series</b>	<p>Earn your professional qualification and certification through eLearning, entirely at your own pace. The final exam is optional. If you complete and pass the learning assessments for the related modules, you will receive badges for each microlearning module you complete.</p> <p>When you're ready to take the exam for the corresponding subject, you can register for self-study and sit for the exam. Upon passing, you'll receive a certificate for that subject. If you choose not to take the exam, you will still earn a badge for each microlearning module completed. Special discount price available for full package purchase.</p>
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No.	Module Title	Fee		CPD Hour/Point	Validity Period
		Aii Member	Non Member		
1.0	<b>Full package - Insurance Principles and Market Practice (General Insurance)</b>	RM 410 / USD 110	RM 480 / USD 135	27	1 year
1.1	Risk and Insurance (General)	RM 70 / USD 25	RM 140 / USD 50	3	2 months
1.2	The Insurance Market Place (General)	RM 70 / USD 25	RM 140 / USD 50	3	2 months
1.3	Principles of Insurance (Conventional and Takaful) (General)	RM 50 / USD 20	RM 120 / USD 45	3	2 months
1.4	Insurance Regulations and Consumer Protection (General)	RM 70 / USD 25	RM 140 / USD 50	3	2 months
1.5	Underwriting Procedures	RM 70 / USD 25	RM 140 / USD 50	3	2 months
1.6	Claims Procedures	RM 70 / USD 25	RM 140 / USD 50	3	2 months
1.7	Motor Insurance	RM 70 / USD 25	RM 140 / USD 50	3	2 months
1.8	Non-Motor Insurance	RM 90 / USD 30	RM 160 / USD 55	3	2 months
1.9	Life Assurance Products	RM 50 / USD 20	RM 120 / USD 45	3	2 months

No.	Module Title	Fee		CPD Hour/Point	Validity Period
		Aii Member	Non member		
2.0	<b>Full package - Insurance Principles and Market Practice (Life Insurance)</b>	RM 340 / USD 85	RM 410 / USD 110	30	1 year
2.1	Risk and Insurance (Life)	RM 70 / USD 25	RM 140 / USD 50	3	2 months
2.2	The Insurance Market Place (Life)	RM 70 / USD 25	RM 140 / USD 50	3	2 months
2.3	Principles of Insurance (Conventional and Takaful) (Life)	RM 50 / USD 20	RM 120 / USD 45	3	2 months
2.4	Insurance Regulations and Consumer Protection (Life)	RM 50 / USD 20	RM 120 / USD 45	3	2 months
2.5	Medical and Health Insurance	RM 50 / USD 20	RM 120 / USD 45	3	2 months
2.6	Life Insurance Provisions in FSA 2013	RM 50 / USD 20	RM 120 / USD 45	3	2 months
2.7	Life Insurance Products	RM 50 / USD 20	RM 120 / USD 45	3	2 months
2.8	Life Insurance Premium Rating	RM 50 / USD 20	RM 120 / USD 45	3	2 months
2.9	Life Insurance Underwriting and Documents	RM 50 / USD 20	RM 120 / USD 45	3	2 months
2.10	Life Insurance Claims	RM 50 / USD 20	RM 120 / USD 45	3	2 months



No.	Module Title	Fee		CPD Hour/Point	Validity Period
		Aii Member	Non Member		
3.0	<b>Full package - Insurance Operations and Finance</b>	RM490/USD140	RM560/USD165	27	1 year
3.1	The Structure of The Insurance Business	RM 90 / USD 30	RM 160 / USD 55	3	2 months
3.2	The Management of Insurance Business	RM 70 / USD 25	RM 140 / USD 50	3	2 months
3.3	The Main Aspects of Corporate Governance	RM 90 / USD 30	RM 160 / USD 55	3	2 months
3.4	Common Functions Within Insurance Organisations (Part 1)	RM 50 / USD 20	RM 120 / USD 45	3	2 months
3.5	Common Functions Within Insurance Organisations (Part 2)	RM 90 / USD 30	RM 160 / USD 55	3	2 months
3.6	The Main Accounting Principles and Practices	RM 90 / USD 30	RM 160 / USD 55	3	2 months
3.7	The Main Practices of Insurance Company Accounts	RM 70 / USD 25	RM 140 / USD 50	3	2 months
3.8	The Use of Financial Ratios to Assess Business	RM 70 / USD 25	RM 140 / USD 50	3	2 months
3.9	The Financial Strength of Insurance Companies	RM 70 / USD 25	RM 140 / USD 50	3	2 months

No.	Module Title	Fee		CPD Hour/Point	Validity Period
		Aii Member	Non Member		
4.0.	<b>Full package - Legal Principles</b>	RM 360 / USD 90	RM 430 / USD 120	30	1 year
4.1	Malaysian Legal System (Classification of Laws, Features of Malaysian Legal System and Sources of Malaysian Laws)	RM 50 / USD 20	RM 120 / USD 45	3	2 months
4.2	Malaysian Legal System (The Structure and History of Malaysian Courts and Types of Precedents)	RM 50 / USD 20	RM 120 / USD 45	3	2 months
4.3	Malaysian Legal System (Elements of Civil Procedure and Criminal Law)	RM 50 / USD 20	RM 120 / USD 45	3	2 months
4.4	The Law of Torts	RM 50 / USD 20	RM 120 / USD 45	3	2 months
4.5	Other Types of Torts	RM 90 / USD 30	RM 160 / USD 55	3	2 months
4.6	The Application of Tort and Liability in Law	RM 50 / USD 20	RM 120 / USD 45	3	2 months
4.7	The Law of Contract (Classification of Contracts, Formation of a Contracts and Essential of a Contract)	RM 50 / USD 20	RM 120 / USD 45	3	2 months
4.8	The Law of Contract (Factors Which Could Affect The Validity of Contract, Remedies for Breach of Contract and The Assignment of Contractual Rights and Duties)	RM 70 / USD 25	RM 140 / USD 50	3	2 months
4.9	The Law of Agency	RM 50 / USD 20	RM 120 / USD 45	3	2 months
4.10	Basic Insurance Principles	RM 50 / USD 20	RM 120 / USD 45	3	2 months

No.	Module Title	Fee		CPD Hour/Point	Validity Period
		Aii Member	Non Member		
5.0	<b>Full package - Insurance Law</b>	RM 530 / USD 150	RM 600 / USD 175	39	1 year
5.1	Formation of Insurance Contract and Agency (Valid Contract and Parties to a Contract of Insurance)	RM 50 / USD 20	RM 120 / USD 45	3	2 months
5.2	Formation of Insurance Contract and Agency (Discharge Contract, Breach of a Contract and Privity of Contract)	RM 70 / USD 25	RM 140 / USD 50	3	2 months
5.3	The Law of Insurance Intermediaries	RM 70 / USD 25	RM 140 / USD 50	3	2 months
5.4	Principles of Insurance Interest	RM 50 / USD 20	RM 120 / USD 45	3	2 months
5.5	Principle of Utmost good Faith (Duty of Disclosure and Nature of Material Facts)	RM 70 / USD 25	RM 140 / USD 50	3	2 months
5.6	Principle of Utmost good Faith (Pre-contractual Disclosure, Misrepresentation, Non-Disclosure and Fraud)	RM 50 / USD 20	RM 120 / USD 45	3	2 months
5.7	The Application of the Principle of Indemnity in Measuring the Loss	RM 50 / USD 20	RM 120 / USD 45	3	2 months
5.8	Warranties & Conditions, and Construction of an Insurance Contract	RM 50 / USD 20	RM 120 / USD 45	3	2 months
5.9	Types of Contracts	RM 50 / USD 20	RM 120 / USD 45	3	2 months
5.10	Remedies for Breach of Contract	RM 50 / USD 20	RM 120 / USD 45	3	2 months
5.11	Assignment of Policies	RM 50 / USD 20	RM 120 / USD 45	3	2 months
5.12	The Making of an Insurance Claim	RM 70 / USD 25	RM 140 / USD 50	3	2 months
5.13	The Implications of Subrogation and Contribution to Insurance Claims	RM 50 / USD 20	RM 120 / USD 45	3	2 months

No.	Module Title	Fee		CPD Hour/Point	Validity Period
		Aii Member	Non Member		
6.0	<b>Full package - Insurance And Business Economics</b>	RM 460 / USD 125	RM 530 / USD 150	24	1 year
6.1	Insurance and Economics	RM 70 / USD 25	RM 140 / USD 50	3	2 months
6.2	Insurance and Microeconomics	RM 90 / USD 30	RM 160 / USD 55	3	2 months
6.3	Insurance and Macroeconomics	RM 90 / USD 30	RM 160 / USD 55	3	2 months
6.4	Business and Society	RM 70 / USD 25	RM 140 / USD 50	3	2 months
6.5	Business and Organisations with Reference to Insurance	RM 70 / USD 25	RM 140 / USD 50	3	2 months
6.6	Business Organisations and their Financial Processes (Business Financing, Formulating Financial Objective, Statutory Accounts)	RM 90 / USD 30	RM 160 / USD 55	3	2 months
6.7	Business Organisations and their Financial Processes (Uses of Financial and Statistic information, Financial Ratios, Types of Financial Ratios, The use and Misuse of Financial Ratios)	RM 90 / USD 30	RM 160 / USD 55	3	2 months
6.8	Business Organisations and their Financial Processes (Based Capital, Actuarial Pricing and Bank Negara Guidelines)	RM 90 / USD 30	RM 160 / USD 55	3	2 months

eBook Series		With formats including PDF, EPUB, and flipbook, our eBooks provide a seamless reading experience across all devices, ensuring you can continue to self study anytime, anywhere. Upon purchase, user may download the eBook in PDF or EPUB format for offline reading or read online through flipbook in our learning platform for one year.			
No.	Module Title	Fee		CPD Hour/Point	Validity Period
		Aii Member	Non Member		
1	Pre-Contract Examination for Insurance Agents (Part A) 10th ed (English/Malay/Mandarin)	RM 40 / USD 15	RM 90 / USD 30	0	1 year
2	Pre-Contract Examination for Insurance Agents (Part B) 10th ed (English/Malay/Mandarin)	RM 40 / USD 15	RM 90 / USD 30	0	1 year
3	Pre-Contract Examination for Insurance Agents (Part C) 10th ed (English/Malay/Mandarin)	RM 40 / USD 15	RM 90 / USD 30	0	1 year
4	Certificate Examination in Investment-Linked Life Insurance (CEILLI) 8th ed (English/Malay/Mandarin)	RM 40 / USD 15	RM 90 / USD 30	0	1 year
5	Insurance Principles and Market Practice (General Insurance) 3rd ed	RM 200 / USD 60	RM 250 / USD 70	0	1 year
6	Insurance Principles and Market Practice (Life Insurance) 2nd ed	RM 200 / USD 60	RM 250 / USD 70	0	1 year
7	Insurance Operations and Finance 2nd ed	RM 200 / USD 60	RM 250 / USD 70	0	1 year
8	Legal Principles 2nd ed	RM 200 / USD 60	RM 250 / USD 70	0	1 year
9	Insurance Law 2nd ed	RM 200 / USD 60	RM 250 / USD 70	0	1 year
10	Insurance And Business Economics 2nd ed	RM 200 / USD 60	RM 250 / USD 70	0	1 year

# LEADERSHIP PATHWAYS

**PROGRAMME  
CALENDAR  
2025**

## 1 INSTEP



### Programme Overview:

Equips new professionals with the essential knowledge and skills in insurance fundamentals, customer service, and future-readiness, setting them up for success in the evolving industry landscape.

### Target Audience:

New Hires /  
Fresh Graduates

## 2 EMERGING LEADERS PROGRAMME



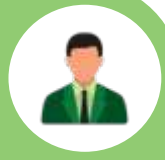
### Programme Overview:

Tailored for individual performers transitioning into leadership roles, equipping them with core leadership, team management, and future-ready skills essential for effective leadership in a dynamic business environment.

### Target Audience:

Individual Performers  
who are progressing to  
Leadership Roles

## 3 NEXT LEADERS PROGRAMME



### Programme Overview:

Equips team leaders progressing to department head roles with advanced leadership skills, focusing on strategic decision making, innovation, cultural awareness, and future-ready leadership practices.

### Target Audience:

Team Leaders who  
are progressing to  
Department Head Roles

## 4 FUTURE LEADERS PROGRAMME



### Programme Overview:

Designed for ASEAN C-Suite executives. Focuses on digital leadership, ethical AI usage, cybersecurity resilience, and strategic execution. Includes a group project and a final presentation culminating in a graduation ceremony, celebrating the achievements and enhanced.

### Target Audience:

C-Suite/ C-Suite  
Successors

## 5 LEADER OF LEADERS PROGRAMME



### Programme Overview:

Designed for ASEAN Insurance CEOs navigating uncertainty and ambiguity. This programme is an immersive experience designed to elevate leadership, foster groundbreaking conversations, and equip CEOs with the tools to drive their organization forward.

### Target Audience:

Chief Executive Officers/  
Managing Directors

# LEADERSHIP PATHWAYS

**PROGRAMME  
CALENDAR  
2025**

## 1 INSTEP



### Programme Overview:

Equips new professionals with the essential knowledge and skills in insurance fundamentals, customer service, and future-readiness, setting them up for success in the evolving industry landscape.

### Target Audience:

New Hires /  
Fresh Graduates

Leadership  
Skills

**Module 1:  
Know Yourself**  
Setting the Mindset  
for Success  
(Duration: 1-day)

**Module 2:  
Know Insurance**  
Insurance Fundamentals  
(Duration: 2-days)

**Module 3:  
Know Your Customers**  
Customer Service  
Excellence  
(Duration: 2-days)

**Module 4:  
Know the Future**  
Getting Future Ready  
(Duration: 2-days)

Technical  
Skills

**Certificate of Asian Insurance of Institute**  
(Certificate in Life Insurance Practice / General Insurance Practice)

## 2 EMERGING LEADERS PROGRAMME



### Programme Overview:

Tailored for individual performers transitioning into leadership roles, equipping them with core leadership, team management, and future-ready skills essential for effective leadership in a dynamic business environment.

### Target Audience:

Individual Performers  
who are progressing to  
Leadership Roles

Leadership  
Skills

**Part 1:  
Managing Self**  
Fundamental personal  
leadership principles  
(Duration: 1-day)

**Part 2:  
Managing Teams**  
Fundamental team  
management skills  
(Duration: 5-days)

**Module 3:  
Core Leadership Skills**  
Team leadership skills  
to influence others  
(Duration: 4-days)

**Module 4:  
Future Ready Skills**  
Embracing, adapting, managing  
and adopting change  
(Duration: 2-days)

Technical  
Skills

**Associateship of Asian Institute of Insurance**  
(Diploma in Life Insurance Practice / General Insurance Practice)

# LEADERSHIP PATHWAYS

**PROGRAMME  
CALENDAR  
2025**

**3**

## NEXT LEADERS PROGRAMME



### Programme Overview:

Equips team leaders progressing to department head roles with advanced leadership skills, focusing on strategic decision-making, innovation, cultural awareness, and future-ready leadership practices.

### Target Audience:

Team Leaders who are progressing to Department Head Roles

Leadership  
Skills

#### Part 1: Managing Self

Advanced personal leadership principles  
(Duration: 3-days)

#### Part 2: Managing Teams

Advanced team management skills  
(Duration: 3-days)

#### Module 3: Advanced Leadership Skills

Team leadership skills to influence and inspire others  
(Duration: 3-days)

#### Module 4: Future Ready Skills

Embracing, adapting, managing and adopting change  
(Duration: 3-days)

Technical  
Skills

**Senior Associateship of Asian Institute of Insurance**  
(Advanced Diploma in Life Insurance Practice / General Insurance Practice)

**4**

## FUTURE LEADERS PROGRAMME



### Programme Overview:

Designed for ASEAN C-Suite executives. Focuses on digital leadership, ethical AI usage, cybersecurity resilience, and strategic execution. Includes a group project and a final presentation culminating in a graduation ceremony, celebrating the achievements and enhanced.

### Target Audience:

C-Suite / C-Suite Successors

Leadership  
Skills

#### Module 1: Leading for the Future

Mastering the Art of Leadership in the Digital World

#### Module 2: Confronting the Potential and Threat of AI

Using AI Wisely & Ethically

#### Module 3: Building Cybersecurity Resilience in Insurance

Innovate, Protect & Lead

#### Module 4: Mitigating ESG Dilemmas

Challenges, Practices & Applications for Leaders

#### Module 5: Developing Strategy for the Future

Executing Collaboratively

**Learning Journeys: Experiential Learning Experiences from Alternative Industries**

Technical  
Skills

**Fellowship of Asian Institute of Insurance**  
(Graduate Diploma in Life Insurance Practice / General Insurance Practice - Qualification Route)

# LEADERSHIP PATHWAYS

**PROGRAMME  
CALENDAR  
2025**

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**LEADER OF  
LEADERS  
PROGRAMME**



**Programme Overview:**

Designed for ASEAN Insurance CEOs navigating uncertainty and ambiguity. This programme is an immersive experience designed to elevate leadership, foster groundbreaking conversations, and equip CEOs with the tools to drive their organization forward.

**Target Audience:**

Chief Executive Officers /  
Managing Directors

**Critical Conversations & Masterclasses**

Leadership  
Skills

**Module 1:  
Navigating Through  
Unknown Unknown**

**Module 2:  
Championing ESG:  
Confronting Challenges,  
Driving Capabilities**

**Module 3:  
Thinking Strategically  
and Collaboratively  
in the AI Era**

**Learning Journeys: Experiential Learning Experiences from Alternative Industries**

**Journey 1:  
World Class Client Experience  
with Far East Hospitality**

**Journey 2:  
Insights in the Journey to be  
the #1 Digital Bank with DBS**

**Journey 3:  
Sustaining Amusement  
Attractions with  
Universal Studios**

**Journey 4:  
Developing World Class Mega  
Structures with Merdeka 118**

Technical  
Skills

**Fellowship of Asian Institute of Insurance  
(Graduate Diploma in Life Insurance Practice / General Insurance Practice - Senior Route)**



# LIFE INSURANCE PRACTICE PATHWAYS

**PROGRAMME  
CALENDAR  
2025**





# AGENCY MANAGEMENT PATHWAYS

**PROGRAMME  
CALENDAR  
2025**



# HRD Claim Application

Asian Institute of Insurance (Aii) courses have been granted the status of Approved Training Programme (ATP) under the Human Resources Development Act 1992. Based on Training Providers Circular No. 3/2021, PSMB has imposed a requirement that training providers need to register their training programme under the HRD Corp Claimable Course Scheme to offer training to the employers who are registered under the Human Resource Development Corporation (HRD Corp).

## 1. What is HRD Corp Claimable Courses?

HRD Corp Claimable Courses formerly known as SBL Khas is a scheme to assist registered employers, especially those with limited resources to train and upskill their employees in line with their operational and business requirements. Under this scheme, HRD Corp will pay the course fee (subjected to 4% service fee from 1st April 2021) directly to the training providers by deducting the amount from the employers' levy account. HRD Corp will also pay other claimable allowances to the employer.

## 2. How are Training Providers or Employers to submit for HRD Corp Claimable Courses?

Asian Institute of Insurance (Aii) will submit their Courses registration via the HRDC e-Tris system. Once course is approved as Claimable Course (previously known as SBL Khas course), the approved course will appear in the HRDC e-Tris system.

Employers will need to access the e-Tris system to select the course and submit to HRDC for grant approval. The total claimable amount is subject to the approval of each Employer individual grant application, Once HRDC approves Employer grant, the company must provide the approved grant code to Asian Institute of Insurance (Aii).

After the training is conducted, Employers are required to complete HRDC Attendance Reports eg. JD14 and submit necessary documents to ensure HRDC settlement of Asian Institute of Insurance (Aii) invoice.

Asian Institute of Insurance (Aii) will submit the invoice directly to HRDC with the approved grant code for each participant or Employer.

## 3. How to submit the grant application?

Please click on link for information on training grants application: <https://hrdcorp.gov.my/employer-guidelines/>

## 4. What are the supporting documents required?

Please click on link for information on training grants application: <https://hrdcorp.gov.my/skim-bantuan-latihan-khas-sbl-khas-2/>

## Important Notice

- Effective **1st August 2019**, training programmes must commence within six (6) months from the date of training grant applications are made and training claim submissions must be made not more than six (6) months from the date the training programmes are completed.
- Application must be submitted by employers before training date commencement

For more information and updates on HRDC, please refer to its official webpage at [www.hrdcorp.gov.my](http://www.hrdcorp.gov.my). Should you have any problem in accessing your e-Tris account, kindly forward the issue to HRDC IT Help Desk at [ithelpdesk@hrdcorp.gov.my](mailto:ithelpdesk@hrdcorp.gov.my)

## Disclaimer:

- SST: All modules are subject to SST.
- Aii reserves the right to cancel, suspend, interrupt or reschedule any training and will not be liable for any claims, actions, costs, charges, expenses damages, loss and liability due to the cancellation/deferment of these trainings.
- e-Learning: The primary language for eLearning is English. Other available languages will be specified in the course title.

## Application Process

01

**Application  
via e-TRis**

Documents Required:

- Quotation / Invoice
- Training Schedule / Course Content
- Trainer Profile

02

**Approval**

Documents Required:

- To share Grant ID to Training Provider

01

**Claim**

Documents Required:

- Itinerary (airfare) - if any
- Receipt & Invoice (transportation) - if any



## ASIAN QUALITY BUSINESS

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A hallmark award for agents and agency leaders in Asia.

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## **Asian Institute of Insurance**

*(Formerly known as Malaysian Insurance Institute)*

197701004772 (35445-H),  
Level 6, Bangunan AICB,  
No. 10 Jalan Dato' Onn,  
50480 Kuala Lumpur, Malaysia

For further information, please contact:  
Email: [sales@aiaasia.org](mailto:sales@aiaasia.org)