Asian Institute of Insurance
(Formerly known as Malaysian Insurance Institute)

Short Course Training

FSF
FUTURE SKILLS FRAMEWORK MALAYSIA

HRDCORP CLAIMABLE

REGISTERED HRDCORP TRAINING PROVIDER

Training Programme no: 10001383892

FOUNDATION IN RISK MANAGEMENT

5 - 6 May 2025

9.00 a.m. - 5.00 p.m.

Aii Training Room, Level 2, Bangunan AICB, Kuala Lumpur

OBJECTIVE

This Foundation Course in Risk Management is designed to introduce you to the essentials of insurance risk management. We'll cover everything from the basics of risk identification and mitigation strategies, to real-world examples of how these strategies play out in today's insurance industry.

At the end of the programme, participants should be able to:
- Understand the concept, definition and functions of risk management.
- Identify the features and techniques of risk identification, analysis, control and financing.
- Describe the administrative process of how to implement and monitor the risk management programme.
- Understand the importance of the role of a risk manager.

WHO SHOULD ATTEND

- New entrants
- Insurance industry personnel
- Non-insurance personnel whose work require a basic understanding or a practical knowledge of the subject
- Individuals who requires basic knowledge in risk management

ABOUT THE TRAINER

JULIAN ARULAPPU
(B Eng), MBA, MIRM, ARM

Julian joined the Malaysian insurance industry in 1995 at a leading general insurance company and has been involved extensively in risk control and loss prevention. He was part of the Technical Sub Committees on Risk Management, Fire Protection, and Theft in PIAM. He has been a part-time lecturer at The Asian Institute of Insurance (Aii) for short technical courses on Risk Management since 1998. He also served as an AGM in a multinational general insurance company, in charge of Risk Surveys, Loss Prevention, Customer Relationship Management (CRM) and Training.

Julian holds a degree in Chemical Engineering (B Eng.) from the University of Newcastle, Australia, and an MBA in General Management from the University of Strathclyde, UK.

He also holds two professional qualifications in Risk Management, namely, Associateship from the Institute of Risk Management (MIRM), UK, and an Associate in Risk Management (ARM) from the Insurance Institute of Americas (IIA). In addition to that, he also holds a Certificate in Occupational Safety & Health (OSH) from NIOSH responsibilities as their Country Branch Manager.

COURSE CONTENT

Day	Content
1	• Risk - Meaning, classification, cost • Risk Management - Concept, definition, function • Risk Identification • Risk Control
2	• Risk Financing • Developing a Risk Management Programme

REGISTRATION DETAILS

To register, please log in to
www.mii4u.org/ilms

	Aii Member	Non - Member
Early Bird Fee *(Register before: 14 April 2025)*	Single RM 980 / USD 230	Single RM 1080 / USD 250
Normal Fee *(Register closing: 28 April 2025)*	Single RM 1080 / USD 250	Single RM 1180 / USD 272
	Group of 3 RM 930 / USD 218	Group of 3 RM 1030 / USD240

FUTURE SKILLS FRAMEWORK

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6 Prime Skills
1 Power Skills
Proficiency Level: Novice

Skills Developed by Attending this Programme	
Prime Skills	
Financial Products and Services	1. Product Advisory 2. Product Design and Development 3. Underwriting Management
Investment and Financial Management	4. Insurance Claims Processing
Risk Management, Governance and Regulatory Compliance	5. Regulatory Compliance 6. Risk Management
Power Skills	
Innovation & Delivery	1. Business Acumen

HRD Claim Application

Asian Institute of Insurance (Aii) courses have been granted the status of Approved Training Programme (ATP) under the Human Resources Development Act 1992. Based on Training Providers Circular No. 3/2021, PSMB has imposed a requirement that training providers need to register their training programme under the HRD Corp Claimable Course Scheme to offer training to the employers who are registered under the Human Resource Development Corporation (HRD Corp).

1. What is HRD Corp Claimable Courses?
HRD Corp Claimable Courses formerly known as SBL Khas is a scheme to assist registered employers, especially those with limited resources to train and upskill their employees in line with their operational and business requirements. Under this scheme, HRD Corp will pay the course fee (subjected to 4% service fee from 1st April 2021) directly to the training providers by deducting the amount from the employers' levy account. HRD Corp will also pay other claimable allowances to the employer.

2. How are Training Providers or Employers to submit for HRD Corp Claimable Courses?
Asian Institute of Insurance (Aii) will submit their Courses registration via the HRDC e-Tris system. Once course is approved as Claimable Course (previously known as SBL Khas course), the approved course will appear in the HRDC e-Tris system.

Employers will need to access the e-Tris system to select the course and submit to HRDC for grant approval. The total claimable amount is subject to the approval of each Employer individual grant application, Once HRDC approves Employer grant, the company must provide the approved grant code to Asian Institute of Insurance (Aii).

After the training is conducted, Employers are required to complete HRDC Attendance Reports eg. JD14 and submit necessary documents to ensure HRDC settlement of Asian Institute of Insurance (Aii) invoice.

Asian Institute of Insurance (Aii) will submit the invoice directly to HRDC with the approved grant code for each participant or Employer.

3. How to submit the grant application?
Please click on link for information on training grants application: **https://hrdcorp.gov.my/employer-guidelines/**

4. What are the supporting documents required?
Please click on link for information on training grants application:
 https://hrdcorp.gov.my/skim-bantuan-latihan-khas-sbl-khas-2/

Important Notice
·   Effective **1ˢᵗ August 2019**, training programmes must commence within six (6) months from the date of training grant applications are made and training claim submissions must be made not more than six (6) months from the date the training programmes are completed.
·   Application must be submitted by employers before training date commencement.

For more information and updates on HRDC, please refer to its official webpage at www.hrdcorp.gov.my. Should you have any problem in accessing your e-Tris account, kindly forward the issue to HRDC IT Help Desk at **ithelpdesk@hrdcorp.gov.my**

Application Process

01 Application via e-TRis

Documents Required:
·   Quotation / Invoice
·   Training Schedule / Course Content
·   Trainer Profile

02 Approval

Documents Required:
·   To share Grant ID to Training Provider

01 Claim

Documents Required:
·   Itinerary (airfare) - if any
·   Receipt & Invoice (transportation) - if any