

IMPORTANT EXAMINATION ADMINISTRATIVE DETAILS		2025 / 2026 CLOSING DATES				IMPORTANT INFORMATION (EXAMINATION TERMS AND CONDITIONS)
		2025			2026	
		January Exam	May Exam	September Exam	January Exam	
	Examinations Date	18, 21, 22 & 23 January 2025	24, 27, 28 & 29 May 2025	20, 23, 24 & 25 September 2025	24, 27, 28 & 29 January 2026	
1.	Exam Registration for Self-study and Class-based Student: <ul style="list-style-type: none"> - Existing student (continuing) <ul style="list-style-type: none"> ✓ examination entryfee (inclusive text material) - New student <ul style="list-style-type: none"> ✓ Student Registration Formand fee ✓ Examination Entryor Course Registration Formand fee ✓ Membership Fee 	Friday 4 October 2024	Friday 14 February 2025	Friday 13 June 2025	Friday 4 October 2025	<p>For new student – <i>Compulsory</i>:</p> <ul style="list-style-type: none"> - Student registration fee of RM100 is required upon first time registration at Level 1 and Level 2 (Non refundable) - Membership : RM100.00 (1st year RM50.00 and Admission RM50.00) <p>Self-Study Fee (per subject) :- <i>inclusive E-book, assignments and 2 tests (refer Assessment structure) and final exam</i></p> <ul style="list-style-type: none"> - IPMP: RM410.00 - Level 1: RM700.00 - Level 2: RM810.00 <p>Class-Based Fee (Per subject): <i>Inclusive class, E-book, assignments, 2 tests (refer Assessment structure) and final exam</i></p> <ul style="list-style-type: none"> - Level 1: RM1,800.00 - Level 2: RM2,160.00 <p>Please refer to the examination timetable so that you are not entering for subjects which are scheduled for examination at the same time. The examination timetable CANNOT be altered in the case of clashes. Students are encouraged to apply exemption(s) at the beginning of the programme. Exemption application form is available from MII website: www.Aiiasia.org</p>

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2	Repeat Examination only:	Friday 13 December 2024	Friday 18 April 2025	Friday 15 August 2025	Friday 12 December 2025	Examination entry fee (per subject): (exclusive text material) <ul style="list-style-type: none"> - IPMP : RM150.00 - Level 1: RM250.00 - Level 2: RM250.00
3.	Withdrawal or Cancellation from examination	<p>Any request for postponement, cancellation or withdrawal of examination (before the examination closing date) must be in writing and subject to approval by the relevant authorities. Upon approval candidate is allowed a refund of 50% of the examination fee or as determined by Management.</p> <p>Please note there is strictly NO refund of fees and NO substitution or replacement of candidate is permitted after the closing date.</p>				
4.	Request for Change of Exam Session, Centre and Subject	Friday 13 December 2024	Friday 18 April 2025	Friday 15 August 2025	Friday 12 December 2025	<p>If a request is made after the examination closing date, a 50% examination fee will be charged. However, the request must be submitted before the examination e-permit notification is issued.</p>
5.	Examination e-Permit Notification Can be printed out from www.mii4u.org/ilms	Friday 27 December 2024	Friday 2 May 2025	Monday 8 September 2025	Friday 2 January 2026	<p>The examination e-Permit will be made available as per schedule and students must produce the e-Permit together with their original Identity Card (I/C) at the examination hall. Failure to do so, student will NOT be allowed to sit for the examination.</p> <p>Please check:</p> <ul style="list-style-type: none"> - whether any changes have been made to the dates or times for the subject (s) for which you have registered - that the subjects shown on your e-permit are those that you have registered for.

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6.	Absent from examination: To submit written application with relevant supporting document	Friday 7 February 2025	Tuesday 10 June 2025	Tuesday 7 October 2025	Monday 10 February 2026	<p>Refund of 50% of the examination fee for Level 1 and Level 2 will be issued if you are absent from the examination due to the following:</p> <ul style="list-style-type: none"> (a) Medical condition (self) - to provide report from doctor to confirm on the criticality of being unfit to sit for the examination; (b) Bereavement of parent, parent-in-law, spouse or child; (c) Disabling traffic accident; (d) Court appearance (self); <p>Your written application supported by official documents, (i.e. medical certificates, police report, court letter, etc) must be submitted before the closing date :</p> <p>To : Head of Professional Standards (Services) Unit By : hand or email education@aiaasia.org</p> <p>Absence from an examination without any written application and relevant supporting documents will be counted as a failed attempt.</p> <p>Attending any business appointment, training session, seminar, conference, or on vacation, is not considered as an emergency.</p>
7.	Examination e-Result Notification	Thursday 27 March 2025	Thursday 31 July 2025	Friday 28 November 2025	Tuesday 31 March 2026	The e-Result will be made available as per schedule. Therefore, students will no longer receive printed examination result notification via normal mail. The e-result notification is served as an examination result slip

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	Can be printed out from www.mii4u.org/ilms					Please be informed that Examination e-Results cannot be made known over phone calls or through other electronic means. MII does not entertain any enquiries in this respect.
8.	Remarking / Appeal	10 April 2025	15 August 2025	12 December 2025	14 April 2026	Candidates who receive a fail grade have the option of applying for a post-result review of marking (remarking) for a fee of RM100 or USD50, this is non-refundable. It should be noted that a re-mark of the exam papers is NOT guaranteed in the change of result. The post-result review of marking will be ready within 1 month from the remarking closing date
9.	Certificate / Transcript	Certificate of completion will be given out during Graduation Ceremony. However, programme completion letter will be issued at the time of completion of the respective programme. The transcript will be issued once the programme clearance form is submitted and processed by Professional Standards(Services) Unit.				

- If there are any discrepancies to your examination e-Permit/e-Result, please contact MII Professional Standard (Services) Unit immediately at :
Asia Institute of Insurance Level 6, Bangunan AICB, No.10, Jalan Dato' Onn, 50480 Kuala Lumpur
General Line : 03-2712 8882
Email: customercare@aiiasia.org Website: www.aiiasia.org