

**Short Course  
Training**



**Training Programme no:  
10001377203**

# **INTERMEDIATE TREATY REINSURANCE CONTRACT WORDINGS**

**4 - 5 August 2025**

**9.00 a.m. - 5.00 p.m.**

**Aii Training Room,  
Level 2, Bangunan  
AICB, Kuala Lumpur**

*Asian Institute of Insurance 197701004772 (35445-H),  
(Formerly known as Malaysian Insurance Institute)*

Level 6, Bangunan AICB, No.10 Jalan Dato' Onn, 50480 Kuala Lumpur, Malaysia  
For further information, please contact us via Email: [sales@aiaasia.org](mailto:sales@aiaasia.org)

[www.aii.org.my](http://www.aii.org.my)

## OBJECTIVE

This program is designed to provide participants with a comprehensive understanding of reinsurance treaty contracts and their applications. Participants will explore the intricacies of both proportional and excess of loss treaty contracts, gaining insights into the composition, risk details, and various clauses associated with each type of contract. The program emphasizes the practical aspects of contract construction, analysis, and negotiation.

Through a combination of theoretical knowledge, case studies, and practical exercises, participants will be equipped with the skills and insights necessary to navigate the complexities of reinsurance treaty contracts effectively. This program aims to empower professionals in the insurance and reinsurance sectors to confidently engage in the drafting, analysis, and negotiation of reinsurance contracts.

At the end of the programme, participants should be able to:

- Explain the different types of treaty contracts and its application.
- Explain the basic outline of the contract document and check the composition of a contract using information from the study material.
- Explain the risk details for a simple proportional treaty contract using information from the study material.
- Explain the risk details for a simple excess of loss treaty contract using information from the study material.
- Analyse the various clauses applicable to a proportional contract.
- Analyse the various clauses to an excess of loss contract.
- Analyse the advantages and disadvantages of its use or application in the contract.
- Explain how contract certainty can be achieved.
- Explain the requirements/pitfalls to drafting or checking.
- Apply what they have gained from the course to discuss/negotiate on contract wording construction.

## WHO SHOULD ATTEND

- Insurance underwriter
- Reinsurers
- Reinsurance executive
- Claims executives
- Reinsurance brokers
- Regulators
- Loss Adjusters

## ABOUT THE TRAINER

### YAP HONG PENG, CAROLINE

AMII & ACII



Caroline possesses over 25 years of experience in the reinsurance industry. Her expertise encompasses reinsurance underwriting for both motor and non-motor insurance classes; claims management (motor and non-motor); client management (local and international insurers); reinsurance accounting; debtor management and the management of reinsurance runoff portfolios in Asia.

Caroline is also skilled in handling commutation for reinsurance portfolios and conducting training on different insurance and reinsurance-related topics. Additionally, she has experience serving as a claim analyst for an international reinsurance run-off specialist.

## COURSE CONTENT

Day	Content
1	<ul style="list-style-type: none"> <li>• Background understanding</li> <li>• Structure of Reinsurance Contract</li> <li>• Risk Details - Proportional and Non-Proportional</li> <li>• Clauses - Proportional</li> <li>• Clauses - Non-Proportional</li> </ul>
2	<ul style="list-style-type: none"> <li>• Warranties, condition precedent and exclusions</li> <li>• Contract Certainty</li> <li>• The Process</li> </ul>

## REGISTRATION DETAILS

To register, please log in to [www.mii4u.org/ilms](http://www.mii4u.org/ilms)

	Aii Member	Non - Member
<b>Early Bird Fee</b> <i>(Register before: 30 June 2025)</i>	<b>Single</b> RM 1080 / USD 250	<b>Single</b> RM 1180 / USD 272
<b>Normal Fee</b> <i>(Register closing: 21 July 2025)</i>	<b>Single</b> RM 1180 / USD 272	<b>Single</b> RM 1280 / USD 300
	<b>Group of 3</b> RM 1030 / USD 240	<b>Group of 3</b> RM 1080 / USD 250

# HRD Claim Application

Asian Institute of Insurance (Aii) courses have been granted the status of Approved Training Programme (ATP) under the Human Resources Development Act 1992. Based on Training Providers Circular No. 3/2021, PSMB has imposed a requirement that training providers need to register their training programme under the HRD Corp Claimable Course Scheme to offer training to the employers who are registered under the Human Resource Development Corporation (HRD Corp).

## 1. What is HRD Corp Claimable Courses?

HRD Corp Claimable Courses formerly known as SBL Khas is a scheme to assist registered employers, especially those with limited resources to train and upskill their employees in line with their operational and business requirements. Under this scheme, HRD Corp will pay the course fee (subjected to 4% service fee from 1st April 2021) directly to the training providers by deducting the amount from the employers' levy account. HRD Corp will also pay other claimable allowances to the employer.

## 2. How are Training Providers or Employers to submit for HRD Corp Claimable Courses?

Asian Institute of Insurance (Aii) will submit their Courses registration via the HRDC e-Tris system. Once course is approved as Claimable Course (previously known as SBL Khas course), the approved course will appear in the HRDC e-Tris system.

Employers will need to access the e-Tris system to select the course and submit to HRDC for grant approval. The total claimable amount is subject to the approval of each Employer individual grant application, Once HRDC approves Employer grant, the company must provide the approved grant code to Asian Institute of Insurance (Aii).

After the training is conducted, Employers are required to complete HRDC Attendance Reports eg. JD14 and submit necessary documents to ensure HRDC settlement of Asian Institute of Insurance (Aii) invoice.

Asian Institute of Insurance (Aii) will submit the invoice directly to HRDC with the approved grant code for each participant or Employer.

## 3. How to submit the grant application?

Please click on link for information on training grants application: <https://hrdcorp.gov.my/employer-guidelines/>

## 4. What are the supporting documents required?

Please click on link for information on training grants application: <https://hrdcorp.gov.my/skim-bantuan-latihan-khas-sbl-khas-2/>

### Important Notice

- Effective **1<sup>st</sup> August 2019**, training programmes must commence within six (6) months from the date of training grant applications are made and training claim submissions must be made not more than six (6) months from the date the training programmes are completed.
- Application must be submitted by employers before training date commencement.

For more information and updates on HRDC, please refer to its official webpage at [www.hrdcorp.gov.my](http://www.hrdcorp.gov.my). Should you have any problem in accessing your e-Tris account, kindly forward the issue to HRDC IT Help Desk at [ithelpdesk@hrdcorp.gov.my](mailto:ithelpdesk@hrdcorp.gov.my)

## Application Process

