

**Short Course  
Training**



**Training Programme no:  
10001379976**

# **INTERMEDIATE MOTOR INSURANCE - BODILY INJURY / FATAL CLAIMS**

**23 - 24 June 2025**

**9.00 a.m. - 5.00 p.m.**

**ViLT**

Asian Institute of Insurance 197701004772 (35445-H),  
(Formerly known as Malaysian Insurance Institute)

Level 6, Bangunan AICB, No. 10 Jalan Dato' Onn, 50480 Kuala Lumpur, Malaysia  
For further information, please contact us via Email: [sales@aiaasia.org](mailto:sales@aiaasia.org)

[www.aiaaia.org.my](http://www.aiaaia.org.my)

## OBJECTIVE

This comprehensive program is designed to equip participants with the knowledge and skills necessary to navigate the complexities of civil procedure and effectively handle bodily injury claims. Participants will gain a profound understanding of key aspects, including liability and quantum assessment, legal interactions, and efficient claims management within the context of motor insurance matters.

This program is ideal for professionals seeking to enhance their expertise in bodily injury claims, providing a comprehensive and practical skill set to navigate the legal and practical challenges associated with this domain. Participants will leave with the confidence and knowledge needed to excel in managing and resolving bodily injury claims effectively.

At the end of the programme, participants should be able to:

- Understand Civil Procedure in relation to claims.
- Appreciate as to how courts assess Liability and Quantum bodily injury claims.
- Deal with lawyers and adjusters.
- Handle Bodily Injury Claims efficiently and effectively.
- Acquire practical approach in dealing with liability and quantum in motor insurance matters.
- Acquire the skills of negotiating 'persuasive' settlements with confidence.
- Manage time more effectively.

## WHO SHOULD ATTEND

- Insurance industry personnel who has basic knowledge in insurance or basic knowledge in Motor Insurance.
- Non insurance personnel whose work require an understanding or practical knowledge of the subject.
- Anyone who require knowledge in insurance.

## COURSE CONTENT

Day	Content
1	<ul style="list-style-type: none"> <li>• Insurance Act &amp; Regulations 1996 (in relation to claims)</li> <li>• Courts Jurisdiction and Procedure               <ul style="list-style-type: none"> <li>» Road Transport Act 1987</li> <li>» Part IV (Section 89 to 107)</li> </ul> </li> <li>• Road Traffic Rule</li> <li>• Application of Civil Law (Amendment) Act 1984 Limitation Act 1950</li> <li>• Assessment of Liability of insurers and recovery prospects</li> <li>• Quantification of Claims</li> </ul>
2	<ul style="list-style-type: none"> <li>• Legal Costs and Interests</li> <li>• Delay in settlement and its effect on Quantum</li> <li>• Out of Courts settlement               <ul style="list-style-type: none"> <li>» Advantages and Effectiveness or vice-versa</li> </ul> </li> <li>• Effective Discharge of Liability and Proper Documentation</li> <li>• Setting aside JID (Judgement in Default)</li> <li>• Verification of Draft Consent Orders for Courts approval</li> </ul>

## ABOUT THE TRAINER

### **SIVAKUMAR A/L SATHIAMURTHY**

*LL.B (Hons)*

Mr Sivakumar started his career with a legal firm handling insurance claims in 1992 and later joined two insurance companies holding the position of assistant manager and manager in claims before joining a leading local loss adjuster as General Manager – Motor Division.

He was acknowledged by Bank Negara for his assistance in the settlement of claims for Mercantile Insurance Sdn Bhd (under liquidation).

He holds a LL.B (Hons) qualification from the University of Wolverhampton, UK.



## REGISTRATION DETAILS

To register, please log in to  
[www.mii4u.org/ilms](http://www.mii4u.org/ilms)

	Aii Member	Non - Member
Early Bird Fee (Register before: 3 Jun 2025)	Single RM 990 / USD 230	Single RM 1090 / USD 250
Normal Fee (Register closing: 17 June 2025)	Single RM 1090 / USD 250	Single RM 1190 / USD 275
	Group of 3 RM 940 / USD 220	Group of 3 RM 1040 / USD 242

## FUTURE SKILLS FRAMEWORK



6 Prime Skills  
2 Power Skills  
Proficiency Level: Intermediate

### Skills Developed by Attending this Programme

#### Prime Skills

Financial Products and Services	1. Marketing
	2. Product Advisory
	3. Product Design and Development
	4. Underwriting Management
Investment and Financial Management	5. Insurance Claims Processing
Risk Management, Governance and Regulatory Compliance	6. Regulatory Compliance

#### Power Skills

Innovation and Delivery	1. Adaptability and Resiliency
	2. Business Acumen

# HRD Claim Application

Asian Institute of Insurance (Aii) courses have been granted the status of Approved Training Programme (ATP) under the Human Resources Development Act 1992. Based on Training Providers Circular No. 3/2021, PSMB has imposed a requirement that training providers need to register their training programme under the HRD Corp Claimable Course Scheme to offer training to the employers who are registered under the Human Resource Development Corporation (HRD Corp).

## 1. What is HRD Corp Claimable Courses?

HRD Corp Claimable Courses formerly known as SBL Khas is a scheme to assist registered employers, especially those with limited resources to train and upskill their employees in line with their operational and business requirements. Under this scheme, HRD Corp will pay the course fee (subjected to 4% service fee from 1st April 2021) directly to the training providers by deducting the amount from the employers' levy account. HRD Corp will also pay other claimable allowances to the employer.

## 2. How are Training Providers or Employers to submit for HRD Corp Claimable Courses?

Asian Institute of Insurance (Aii) will submit their Courses registration via the HRDC e-Tris system. Once course is approved as Claimable Course (previously known as SBL Khas course), the approved course will appear in the HRDC e-Tris system.

Employers will need to access the e-Tris system to select the course and submit to HRDC for grant approval. The total claimable amount is subject to the approval of each Employer individual grant application. Once HRDC approves Employer grant, the company must provide the approved grant code to Asian Institute of Insurance (Aii).

After the training is conducted, Employers are required to complete HRDC Attendance Reports eg. JD14 and submit necessary documents to ensure HRDC settlement of Asian Institute of Insurance (Aii) invoice.

Asian Institute of Insurance (Aii) will submit the invoice directly to HRDC with the approved grant code for each participant or Employer.

## 3. How to submit the grant application?

Please click on link for information on training grants application: <https://hrdcorp.gov.my/employer-guidelines/>

## 4. What are the supporting documents required?

Please click on link for information on training grants application:

<https://hrdcorp.gov.my/skim-bantuan-latihan-khas-sbl-khas-2/>

### Important Notice

- Effective **1<sup>st</sup> August 2019**, training programmes must commence within six (6) months from the date of training grant applications are made and training claim submissions must be made not more than six (6) months from the date the training programmes are completed.
- Application must be submitted by employers before training date commencement.

For more information and updates on HRDC, please refer to its official webpage at [www.hrdcorp.gov.my](http://www.hrdcorp.gov.my). Should you have any problem in accessing your e-Tris account, kindly forward the issue to HRDC IT Help Desk at [ithelpdesk@hrdcorp.gov.my](mailto:ithelpdesk@hrdcorp.gov.my)

## Application Process

01

Application  
via e-TRIS

Documents Required:

- Quotation / Invoice
- Training Schedule / Course Content
- Trainer Profile

02

Approval

Documents Required:

- To share Grant ID to Training Provider

03

Claim

Documents Required:

- Itinerary (airfare) - if any
- Receipt & Invoice (transportation) - if any