



**Short Course
Training**



**Training Programme no:
10001383893**

FOUNDATION TO REINSURANCE

11 - 12 August 2025

9.00 a.m. - 5.00 p.m.

**Aii Training Room,
Level 2, Bangunan
AICB, Kuala Lumpur**

*Asian Institute of Insurance 197701004772 (35445-H),
(Formerly known as Malaysian Insurance Institute)*

Level 6, Bangunan AICB, No.10 Jalan Dato' Onn, 50480 Kuala Lumpur, Malaysia
For further information, please contact us via Email: sales@aiaasia.org

www.aii.org.my

OBJECTIVE

In this course, you'll be introduced to the concept, basic types, and reinsurance operations. You'll also learn about the basic reinsurance underwriting and claims process.

At the end of the programme, participants should be able to:

- Understand the historical beginning of insurance and reinsurance.
- Explain the various definitions of reinsurance.
- Explain the primary purpose of reinsurance.
- Explain the Legal Principle of reinsurance.
- Understand the basic types and operations of reinsurance.
- Apply the basic process of reinsurance underwriting.
- Understand the basic reinsurance claims.
- Understand the Statutory provisions relating to reinsurance

WHO SHOULD ATTEND

- New entrants in the insurance companies / Takaful operators
- Newly recruited agents

ABOUT THE TRAINER



YAP HONG PENG, CAROLINE

AMII & ACII

Caroline has over 25 years of experience in the reinsurance industry and her expertise involves reinsurance underwriting on motor and non-motor classes of insurance; claims management (motor and non-motor); client management (local and international insurers); reinsurance accounting; credit control or debtor management; management of run-off reinsurance portfolios in Asia; commutation of reinsurance portfolios; and conducting in-house training.

Caroline is currently working as a claim analyst for one of the international reinsurance run-off company.

COURSE CONTENT

Day	Content
1	<ul style="list-style-type: none"> • Introduction to Reinsurance • Definitions of Reinsurance • The main purpose of Reinsurance • Reinsurance Market
2	<ul style="list-style-type: none"> • Legal Principals of Reinsurance • Types of Reinsurance • Reinsurance Underwriting • Reinsurance Claims • Statutory Provisions relating to reinsurance

REGISTRATION DETAILS

To register, please log in to www.mii4u.org/ilms

	Aii Member	Non - Member
Early Bird Fee <i>(Register before: 14 July 2025)</i>	Single RM 980 / USD 230	Single RM 1080 / USD 250
Normal Fee <i>(Register closing: 4 August 2025)</i>	Single RM 1080 / USD 250	Single RM 1180 / USD 272
	Group of 3 RM 930 / USD 218	Group of 3 RM 1030 / USD 240

HRD Claim Application

Asian Institute of Insurance (Aii) courses have been granted the status of Approved Training Programme (ATP) under the Human Resources Development Act 1992. Based on Training Providers Circular No. 3/2021, PSMB has imposed a requirement that training providers need to register their training programme under the HRD Corp Claimable Course Scheme to offer training to the employers who are registered under the Human Resource Development Corporation (HRD Corp).

1. What is HRD Corp Claimable Courses?

HRD Corp Claimable Courses formerly known as SBL Khas is a scheme to assist registered employers, especially those with limited resources to train and upskill their employees in line with their operational and business requirements. Under this scheme, HRD Corp will pay the course fee (subjected to 4% service fee from 1st April 2021) directly to the training providers by deducting the amount from the employers' levy account. HRD Corp will also pay other claimable allowances to the employer.

2. How are Training Providers or Employers to submit for HRD Corp Claimable Courses?

Asian Institute of Insurance (Aii) will submit their Courses registration via the HRDC e-Tris system. Once course is approved as Claimable Course (previously known as SBL Khas course), the approved course will appear in the HRDC e-Tris system.

Employers will need to access the e-Tris system to select the course and submit to HRDC for grant approval. The total claimable amount is subject to the approval of each Employer individual grant application, Once HRDC approves Employer grant, the company must provide the approved grant code to Asian Institute of Insurance (Aii).

After the training is conducted, Employers are required to complete HRDC Attendance Reports eg. JD14 and submit necessary documents to ensure HRDC settlement of Asian Institute of Insurance (Aii) invoice.

Asian Institute of Insurance (Aii) will submit the invoice directly to HRDC with the approved grant code for each participant or Employer.

3. How to submit the grant application?

Please click on link for information on training grants application: <https://hrdcorp.gov.my/employer-guidelines/>

4. What are the supporting documents required?

Please click on link for information on training grants application: <https://hrdcorp.gov.my/skim-bantuan-latihan-khas-sbl-khas-2/>

Important Notice

- Effective **1st August 2019**, training programmes must commence within six (6) months from the date of training grant applications are made and training claim submissions must be made not more than six (6) months from the date the training programmes are completed.
- Application must be submitted by employers before training date commencement.

For more information and updates on HRDC, please refer to its official webpage at www.hrdcorp.gov.my. Should you have any problem in accessing your e-Tris account, kindly forward the issue to HRDC IT Help Desk at ithelpdesk@hrdcorp.gov.my

Application Process

