

Foundation in Fire Insurance

DATE:

2 & 3 March 2026

TIME:

9.00 a.m. - 5.00 p.m.

VENUE:

Virtual

CPD HOURS:

14 Hours

PROFICIENCY LEVEL:

Novice



17 Prime Skills
4 Power Skill



Training Programme No:
10001347091

OBJECTIVE

The Foundation Course in Fire Insurance is designed to provide a comprehensive understanding of the fundamental concepts and practical aspects of fire insurance. The course equips learners with essential knowledge of risk assessment, policy structures, claims handling, and the regulatory framework governing fire insurance. It also introduces fire risk management techniques and relevant industry practices.

LEARNING OUTCOME

At the end of the programme, participants should be able to:

- Understand the concept of risk and risk management, along with the principles of insurance.
- Learn about laws related to insurance.
- Familiarize yourself with policy format, including coverage, conditions, exclusions, extensions, clauses, and warranties.
- Understand the claims process and required documentation.
- Learn various terms used in insurance, such as Average Clause, underinsurance, over insurance, and agreed value.
- Gain knowledge about Third Party Administrators and Loss Adjusters.
- Understand and total review of Fire Tariff Sections 1, 2, 3, and 4.
- Learn about firefighting appliances and risk improvement recommendations.
- Participate in a case study.

WHO SHOULD ATTEND

Insurance Professionals working in the insurance industry who want to specialize in or improve their understanding of fire insurance, Risk Managers, Underwriters, Adjusters & Individuals pursuing a career in insurance or related fields.

COURSE CONTENT

Class	Contents
1	<ul style="list-style-type: none"> • Concept of Risk and risk management • Principles of insurance
2	<ul style="list-style-type: none"> • Laws related to insurance
3	<ul style="list-style-type: none"> • Policy Format • Coverage, conditions, exclusions, extension, clauses, warranty • Claims Process and documentations
4	<ul style="list-style-type: none"> • Various Terms used in insurance • Average Clause , underinsurance , over insurance, agreed value • Third party administrators and Loss Adjustors
5	Fire Tariff detail review of <ul style="list-style-type: none"> • Section 1 - General Guidelines • Section 2 - Construction Classification • Section 3 - Introduction to Fire Consequential Loss • Section 4 - Review rates and Trade Classification
6	<ul style="list-style-type: none"> • Basic understanding of Fire Fighting Appliances • Risk Improvement Recommendation
7	<ul style="list-style-type: none"> • Case Study

REGISTRATION DETAILS

To register, please log in to
<https://aii4u.org/ilms/>

	Aii Member	Non - Member
Fee <i>(Registration Closing Date: 24 February 2026)</i>	Single RM 1,000 / USD 230	Single RM 1,200 / USD 275
	Group of 3 RM 900 / USD 210	Group of 3 RM 1,100 / USD 250

Note:
 Fee is inclusive of 8% SST

ABOUT THE TRAINER

KWONG CHEE KUENG

MBA, FCII, CHARTERED INSURER



Mr Kwong has more than 15 years of experience in managing insurance requirements for corporate clients and underwriting of various insurance portfolio. He coaches, trains, delivers talks and provides advice on topics related to insurance technical matters, particularly on business interruption to corporate clients, brokers, agents as well as marketing personnel.

He graduated from Universiti Utara Malaysia (UUM) with a Bachelor of Business Administration (majoring in finance). He obtained his Master of Business Administration (MBA) from Universiti Putra Malaysia (UPM) and University of Aix-Marseille, France. He is a fellow member of the Chartered Insurance Institute (UK).

Mr Kwong currently the head of the underwriting and claims departments at a leading insurance company in Kuala Lumpur, Malaysia.

FUTURE SKILLS FRAMEWORK


17 Prime Skills
4 Power Skill
Proficiency Level:
Novice

Skills Developed by Attending this Programme
Prime Skills

Customer Experience
Management

1. Customer experience design
2. Customer profiling

Financial Products and
Services

3. Demand And Supply Analysis
4. Marketing
5. Pricing Strategy
6. Product Advisory
7. Product Design And Development
8. Quality Assurance
9. Sales Strategy
10. Underwriting Management

Investment and
Financial Management

11. Insurance claims processing
12. internal control

Risk Management,
Governance and
Regulatory Compliance

13. Legal advisory
14. Operational risk management
15. policy implementation and revision
16. regulatory compliance

Sustainable Finance and
Insurance

17. Sustainable insurance and reinsurance solutions and applications

Power Skills

Innovation and Delivery

1. Adaptability and resiliency
2. Business acumen
3. Problem-Solving
4. Sustainability awareness

Asian Institute of Insurance (Aii) courses have been granted the status of Approved Training Programme (ATP) under the Human Resources Development Act 1992. Based on Training Providers Circular No. 3/2021, PSMB has imposed a requirement that training providers need to register their training programme under the HRD Corp Claimable Course Scheme to offer training to the employers who are registered under the Human Resource Development Corporation (HRD Corp).

1. What is HRD Corp Claimable Courses?

HRD Corp Claimable Courses formerly known as SBL Khas is a scheme to assist registered employers, especially those with limited resources to train and upskill their employees in line with their operational and business requirements. Under this scheme, HRD Corp will pay the course fee (subjected to 4% service fee from 1st April 2021) directly to the training providers by deducting the amount from the employers' levy account. HRD Corp will also pay other claimable allowances to the employer.

2. How are Training Providers or Employers to submit for HRD Corp Claimable Courses?

Asian Institute of Insurance (Aii) will submit their Courses registration via the HRDC e-Tris system. Once course is approved as Claimable Course (previously known as SBL Khas course), the approved course will appear in the HRDC e-Tris system.

Employers will need to access the e-Tris system to select the course and submit to HRDC for grant approval. The total claimable amount is subject to the approval of each Employer individual grant application, Once HRDC approves Employer grant, the company must provide the approved grant code to Asian Institute of Insurance (Aii).

After the training is conducted, Employers are required to complete HRDC Attendance Reports eg. JD14 and submit necessary documents to ensure HRDC settlement of Asian Institute of Insurance (Aii) invoice.

Asian Institute of Insurance (Aii) will submit the invoice directly to HRDC with the approved grant code for each participant or Employer.

3. How to submit the grant application?

Please click on link for information on training grants application: <https://hrdcorp.gov.my/employer-guidelines/>

4. What are the supporting documents required?

Please click on link for information on training grants application: https://hrdcorp.gov.my/wp-content/uploads/2022/07/HRD-Corp_SBL_Grant-Helper.pdf

Important Notice:

- Effective 1st August 2019, training programmes must commence within six (6) months from the date of training grant applications are made and training claim submissions must be made not more than six (6) months from the date the training programmes are completed.
- Application must be submitted by employers before training date commencement.
- The company shall bear full responsibility for the programme fee balance if the HRDC claim is not approved or claimable for any reason.

For more information and updates on HRDC, please refer to its official webpage at www.hrdcorp.gov.my. Should you have any problem in accessing your e-Tris account, kindly forward the issue to HRDC IT Help Desk at ithelpdesk@hrdcorp.gov.my

Application Process:





REGISTER NOW



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