Asian Institute of Insurance

Medical & Health Insurance – Medical Aspects of Hospital & Surgical Insurance

DATE:
29 & 30 April 2026

TIME:
9.00 am - 5.00 pm

VENUE:
Virtual

CPD HOURS:
14 Hours

PROFICIENCY LEVEL:
Intermediate

FSF
FUTURE SKILLS FRAMEWORK MALAYSIA

6 Prime Skills
3 Power Skills

HRDCORP CLAIMABLE

REGISTERED HRDCORP TRAINING PROVIDER

Training Programme No:
10001388313

OVERVIEW

Medical Aspects of Hospital Surgical Insurance is an intermediate level course that covers the content associated with **hospital and surgical** insurance. This course deals with medical aspects of hospital surgical insurance. It is designed to make you understand the terms like congenital conditions, pre-existing and long-standing conditions, waiting period, medically necessary expenses, customary and reasonable charges and discusses how to maximize these benefits for the insured.

LEARNING OUTCOMES

By the end of this course, participants will be able to:

1. Explain the key terminology / definition commonly used in the Hospital & Surgical Insurance benefit structure.
2. Match the various expense items to their respective benefit category admissible and non-admissible claims.
3. Explain the upgrading of rooms for medically necessary situations.
4. Deepen understanding of key definitions : injury and sickness, specialists, medically necessary, customary and reasonable charges pre-existing and long standing medical conditions.
5. Identify and state the responsibilities of the various parties involved in using, delivering and financing health care.

Asian Institute of Insurance

COURSE CONTENT

No.	Content
1	• Medical Terminology - Prefix, Root and Suffix • Common Medical terminology used in the Hospital and Surgical policy • Structure of Hospital & Surgical Insurance Benefits • Decipher medical conditions and surgical procedures • Injury and Sickness • Q & A
2	• What is Sickness and Injuries ? • Congenital Conditions • Pre-existing and Long- standing conditions • Waiting Period • Medically Necessary • Customary and Reasonable Charges • Q & A

WHO SHOULD ATTEND

Underwriters, Claims Assessors, Sales Intermediaries, Customer Service Officers, Trainers, Product Designers and those involved in pricing, Healthcare Professionals, Software Programmers, Employee Benefit Professionals and Third Party Administrators and those who are managing medical insurance claims.

REGISTRATION DETAILS

Registration:
https://aii4u.org/ilms/user/login

	Aii Member	Non - Member
Normal Fee *(Register closing: 20 April 2026)*	Single RM 1,200 / USD 275	Single RM 1,400 / USD 320
	Group of 3 RM 1,100 / USD 250	Group of 3 RM 1,300 / USD 295

Note:
Fee is inclusive of 8% SST

Asian Institute of Insurance

ABOUT THE TRAINER

Tan Eng Bee

SRN,ANZIIF(SeniorAssociate),PCS,ARA,AIRC,ASRI,FLMI,FAHM,FLHC,FAii, MBA,CFP

As state registered nurse who ventured into the world of insurance, EngBee has since held various senior management positions in leading multinational and national insurance companies. Besides marketing of corporate life and health insurance, she has actively led and managed the life insurance operations:- new business, underwriting and claims team.

A fervent believer in staff development and the betterment of the life insurance industry, Eng Bee is a lecturer/trainer in life, health and disability insurance and has assisted in insurance textbook reviews.

Eng Bee was also a technical advisor to a leading assistance company in Malaysia for 15 years and is now the special representative of a global life insurance association.

ALIGNMENT TO THE FUTURE SKILLS FRAMEWORK

FSF FUTURE SKILLS FRAMEWORK MALAYSIA

6 Prime Skills
3 Power Skills
Proficiency Level:
Intermediate

Skills Developed by Attending this Programme	
Prime Skills	
Financial Products and Services	1. Marketing 2. Products Advisory 3. Product Design and Development 4. Underwriting Management 5. Sales Strategy
Investment and Financial Management	6. Insurance Claims Processing
Power Skills	
Innovation and Delivery	1. Business Acumen 2. Problem Solving 3. Sustainability Awareness

Asian Institute of Insurance

Asian Institute of Insurance (Aii) courses have been granted the status of Approved Training Programme (ATP) under the Human Resources Development Act 1992. Based on Training Providers Circular No. 3/2021, PSMB has imposed a requirement that training providers need to register their training programme under the HRD Corp Claimable Course Scheme to offer training to the employers who are registered under the Human Resource Development Corporation (HRD Corp).

1. What is HRD Corp Claimable Courses?

HRD Corp Claimable Courses formerly known as SBL Khas is a scheme to assist registered employers, especially those with limited resources to train and upskill their employees in line with their operational and business requirements. Under this scheme, HRD Corp will pay the course fee (subjected to 4% service fee from 1st April 2021) directly to the training providers by deducting the amount from the employers' levy account. HRD Corp will also pay other claimable allowances to the employer.

2. How are Training Providers or Employers to submit for HRD Corp Claimable Courses?

Asian Institute of Insurance (Aii) will submit their Courses registration via the HRDC e-Tris system. Once course is approved as Claimable Course (previously known as SBL Khas course), the approved course will appear in the HRDC e-Tris system.

Employers will need to access the e-Tris system to select the course and submit to HRDC for grant approval. The total claimable amount is subject to the approval of each Employer individual grant application, Once HRDC approves Employer grant, the company must provide the approved grant code to Asian Institute of Insurance (Aii).

After the training is conducted, Employers are required to complete HRDC Attendance Reports eg. JD14 and submit necessary documents to ensure HRDC settlement of Asian Institute of Insurance (Aii) invoice.

Asian Institute of Insurance (Aii) will submit the invoice directly to HRDC with the approved grant code for each participant or Employer.

3. How to submit the grant application?

Please click on link for information on training grants application: https://hrdcorp.gov.my/employer-guidelines/

4. What are the supporting documents required?

Please click on link for information on training grants application:
https://hrdcorp.gov.my/wp-content/uploads/2022/07/HRD-Corp_SBL_Grant-Helper.pdf

Important Notice:

- Effective 1st August 2019, training programmes must commence within six (6) months from the date of training grant applications are made and training claim submissions must be made not more than six (6) months from the date the training programmes are completed.
- Application must be submitted by employers before training date commencement.
- The company shall bear full responsibility for the programme fee balance if the HRDC claim is not approved or claimable for any reason.

For more information and updates on HRDC, please refer to its official webpage at www.hrdcorp.gov.my. Should you have any problem in accessing your e-Tris account, kindly forward the issue to HRDC IT Help Desk at ithelpdesk@hrdcorp.gov.my

Application Process:

01 Application via e-TRis

Documents Required:
- Quotation / Invoice
- Training Schedule / Course Content
- Trainer Profile

02 Approval

Documents Required:
- To share Grant ID to Training Provider

01 Claim

Documents Required:
- Itinerary (airfare) - if any
- Receipt & Invoice (transportation) - if any

REGISTER NOW

Asian Institute of Insurance
197701004772 (35445-H),
Level 6, Bangunan AICB,
No. 10 Jalan Dato' Onn,
50480 Kuala Lumpur, Malaysia

For further information, please contact:
Email: sales@aiiasia.org