



FELLOWSHIP OF THE ASIAN INSTITUTE OF INSURANCE

**Your Pathway To The Highest
Professional Qualification
In Insurance**

Asian Institute of Insurance 197701004772 (35445-H),
(Formerly known as Malaysian Insurance Institute)

Level 6, Bangunan AICB, No. 10 Jalan Dato' Onn, 50480
Kuala Lumpur, Malaysia

For further information, please contact us via Email:
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ABOUT THE PROGRAMME

Fellowship of the Asian Institute of Insurance (FAii) is the highest level of insurance qualification in the Asian Institute of Insurance's qualifications framework. It is the culmination of a structured learning programme after completion of the Associateship Asian Institute of Insurance (AAii). It includes planned acquisition of skills and knowledge through Ethics in Business (EIB) and completion of a Major Accomplishment, all of which will form an integral part of the personal and professional development programme.

The Aii Fellowship shows that you have taken this commitment beyond Associateship, demonstrating Continuing Professional Development (CPD) as it is essential to keep your skills and knowledge up to date in order to remain relevant and competent in your profession. CPD is a common requirement for qualified members of professional bodies and is a testament to the fact that in our fast-evolving world, knowledge gained through qualifications quickly dates.

The Aii Fellowship programme is designed to assist insurance practitioners across all sectors of the insurance and takaful industry to enhance their career prospects while charting their personal and professional development plans in the course of their employment. This provides competitive advantage to employers who will have access to highly skilled personnel.

ELIGIBILITY CRITERIA

The requirements attaining the Fellowship of the Asian Institute of Insurance (FAii) are:

1. You must have completed the Associateship of the Asian Institute of Insurance (AAii)
2. You must be a current Senior Associate member of the Aii and such membership must be maintained during the entire duration of the progression towards Fellowship;
3. You must have been employed (or self-employed) in insurance and/or takaful for at least four (4) years;
4. You must have been wholly or mainly engaged or employed in work related to insurance and/or takaful;
5. You must fulfil the requirements of the Fellowship programme according to the guidelines set out in the Guidebook; and
6. You must be able to provide record of your last five (5) years of CPD (including the graduation year) by completing the stipulated minimum number of hours each year.

PROGRESSION TOWARDS FELLOWSHIP: AN OVERVIEW

1 COMPLETION OF AAii

If you have completed the Associateship of the Asian Institute of Insurance (AAii), then proceed to Action 2.

2 ENROLMENT AND FELLOWSHIP PLAN

- Download the editable Fellowship Enrolment Form at www.aiiasia.org and complete the Fellowship Plan.
- Enrolment of the Fellowship plan is valid for five (5) years from the date of its acceptance by Aii.
- You must remain as an Aii while on the Fellowship programme. If the Fellowship programme is not successfully completed within 5 years, you will have to re-enroll and pay a further programme fee unless the Aii Academic Council grants an extension due to special circumstances.
- Return the completed Enrolment Form together with the Programme Fee of RM 3,500 to the Aii.
- Resubmission of Action 3, 4 and 6 will be subject to a fee of RM 300 per submission.

3 ETHICS IN BUSINESS (EIB)

- Ethics in Business is a mandatory component to the Fellowship election process and can be completed by self-study.
- The EIB is built around a framework for evaluating business ethics, making reference to Business Ethics: Decision Making for Personal Integrity & Social Responsibility by Laura Hartman, Joseph DesJardins and Chris MacDonald.

4 MAJOR ACCOMPLISHMENT

- After completion of your Associateship, choose one of the following options as your Major Accomplishment for assessment by Aii:
 - ✓ **Option 1** : An additional professional or management qualification.
 - ✓ **Option 2** : Write a 4,000–5,000 words essay on an insurance-related subject.
 - ✓ **Option 3** : Submit a 4,000–5,000 words report on a major project you led or of which you were a leading member.
 - ✓ **Option 4** : Provide a portfolio of your published works.

5 CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

Plan and record your three (3) years consecutive years of CPD whilst you are in the programme.

6 TESTIMONY OF INDIVIDUAL ADVANCEMENT (TIA)

Write a statement of your experience and personal development having gone through the fellowship programme. This is a critical stage of the election process to justify award of Fellowship of the Aii.

7 APPLICATION FOR ADMISSION TO FELLOWSHIP

- You must have completed Actions 1 to 6 before submission of your application for Admission to Fellowship.
- For details on application, assessment and results, please refer to www.aiiasia.org.

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